

**ST ALLEN PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON MONDAY 19<sup>TH</sup> SEPTEMBER 2016**  
**AT ST. ALLEN CHURCH**

Present: Cllr. Mc. Culloch (Chairman)  
Cllr. Littler (Vice Chairman)  
Cllr. Prowse  
Cllr. Orrell  
Cllr Hare  
Cllr. Hicks  
Cllr. Wootton  
Mrs Sally Trethewey (Clerk to St Erme PC)  
Cllr Eathorne – Gibbons (Cornwall Councillor)

In Attendance : There were no members of the public present

Apologies: Miss J. Ritchie (Clerk to St Allen PC)

*These Minutes are a draft and subject to ratification at the next meeting*

1. Suggestions from Members of the Public

1.1 There were no members of the public present

Cllr Hicks joined the meeting

2. Minutes of the Meeting 15<sup>th</sup> August 2016

2.1 Minutes of previous meeting on 15<sup>th</sup> August 2016 were approved and signed by the Chairman.

3. Matters arising from the previous minutes

3.1 Cllr Wootton read out a reply received from Kelly Rowling (Cornwall Council) regarding the Nancarrow Farm Planning Application. Which stated that when the application was validated notification was not sent to the neighbouring property as it was outside the statutory distance of 250m from the proposed application. The representations made on the application will be acknowledged.

3.2 Phone Box: At the recent Community Network meeting there was a list of the phone boxes that were being consulted on for their removal. The Zelah phone box was not shown on this list; however there was a letter of notification for its removal inside the phone box. A discussion took place about how expensive they are to maintain and that they can become an eyesore

3.2 Historic Road Sign: Cllr. Hicks reported that a new sign had been cast and that they are now waiting for the second part.

3.3 ZVCA invoice Re: £500 donation. Cllr Hare reported that at their last meeting in which he attended they had stated that they will forward the invoice on.

3.4 Cornwall Council's online Paperless Planning – Cllr McCulloch stated that there were

no further updates and that he had heard that Cllr Hannaford will be attending the next Community Network Meeting, so hopefully will be able to get an update at this meeting

4. Police Matters

4.1 No police report received. Clerk to contact PC Reeks at Tregony

5. Cornwall Council Matters

5.1 Cllr. Eathorne-Gibbons reported that highways have started their programme to fill in potholes and tidy roads, as previously agreed. They will be patching the road between Shortlanesend and Zelah and full resurfacing will take place within the year.

5.2 Electoral Review: Cllr Eathorne-Gibbons stated that preliminary works on the review had taken place and it is hoped to have specific numbers in the next few months. Members have different views in reducing the number of 123, which range between 60 to 120.

**It was agreed to bring forward the following agenda item**

6. Update on A30 improvements – Carland to Chiverton Cross

6.1 Cllr McCulloch as Chairman has been invited to attend a briefing on 6<sup>th</sup> October and a launch event being held on 12<sup>th</sup> October. The consultation will run from 15<sup>th</sup> October until 25<sup>th</sup> November.

There will be three public consultation events as follows:

Saturday 15<sup>th</sup> October 2016 – St Erme Community Centre: 10.00am to 5.00pm

Wednesday 19<sup>th</sup> October 2016 – Shortlanesend Village Hall: 10.00am to 8.00pm

Thursday 20<sup>th</sup> October 2016 – Blackwater Primary School: 4.30pm to 8.30pm

Cllr McCulloch stated that he will invite the A30 highways officer to the next meeting.

7. Planning

7.1 Application No: PA16/07713: single storey extension |  
Rosevine Cottage, Zelah, Truro, Cornwall TR4 9HW

It was proposed by Cllr Wootton and seconded by Cllr Littler with all in favour to support this application.

8. Village Improvements

8.1 The invoice for hedge trimming had been received and the invoice passed to the clerk for payment.

The possibility of fencing around the park was discussed and it was felt that it is important that this is carried out correctly with the right type of fencing

As you enter the park the wall on your right is in a bad state of repair and there was a discussion about how to repair and make good the top of this wall. It was agreed that the best option would be put a concrete curved top on it, which would tidy it up and protect it from eroding.

It was agreed for Cllr McCulloch to get costings for this and to go ahead and arrange the work to be completed providing the total cost is less than £300.00.

9. Correspondence

9.1 There were no items of correspondence.

10. Finance/ Accounts

10.1

Paid In : Business Account : Interest to 2/6/16 £ 0.98

Payments to be made in Sept 2016 :

Date	Cheque Number	Payee	Details	Amount
19/09/16	101261	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
19/09/16	101262	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
19/09/16	101263	Team Maintenance Services	Maintenance Contract August (Invoice 203263)	£ 495.00
19/09/16	101264	Kea Contractors Ltd.	Hedgecutting bridle path at Ventontrissick (Invoice 0330843)	£ 210.00
			<b>TOTAL</b>	<b>£980.00</b>

HSBC Community Account £ 18,634.09  
HSBC Business Account £ 5,591.24  
Nationwide Investment (New Hall Fund) £ 22,654.70

**Total £ 46,880.03**

The above accounts were agreed as per the clerk's report and Cllr McCulloch and Cllr Hare signed the cheques

11. A.O.B.

11.1 Cllr Hicks reported that the steps from Church Lane up to the A30 were dangerous and that broken slabs needed repairing. Cllr McCulloch agreed to e-mail the Highways Agency to get them repaired

11.2 It was agreed to discuss the cutting of the overgrowth at Two Burrow Hill at the next meeting.

12. Next Meeting : Monday 17<sup>th</sup> October 2016 St. Allen Church 7.30 pm

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