

ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 16th MAY 2016
AT ST. ALLEN CHURCH

Present: Cllr. Mc. Culloch (Chairman)
Cllr. Hare
Cllr. Hicks
Cllr. Orrell
Cllr. Prowse
Cllr. Wootton
Miss J. Ritchie (Clerk)

In Attendance : Cllr. Eathorne-Gibbons
3 members of the public (representing Zelah Village Community Assn.)

Apologies: Cllr. Littler

These Minutes are a draft and subject to ratification at the next meeting

1. Suggestions from Members of the Public
 - 1.1 A number of matters were raised by the representatives of Zelah Village Community Association; these are covered in item 7.
2. Minutes of the Meeting 18th April 2016
 - 2.1 Minutes of previous meeting on 18th April 2016 were approved and signed by the Chairman, with two amendments – Cllrs. Hicks and Prowse sent apologies.
3. Matters arising from the previous minutes
 - 3.1 Parish Plan : Cllr. Hare has requested information from Guy Thomas but had no response yet.
 - 3.2 Cllr. McCulloch reported that a local contractor has cut back the overgrown hedges in the Ventontrissick lane. (Invoice to follow).
 - 3.4 Playing Field fencing : see item 7.2.
4. Police Matters
 - 4.1 No Police report received.
5. Cornwall Council Matters
 - 5.1 Cllr. Eathorne-Gibbons has been appointed a non-executive director of CORSA, which will put him in a stronger position to chase up outstanding roadworks on potholes, patching, etc. He reported that some patching of local roads has been carried out, but full resurfacing of the Zelah – Shortlanesend road will not take place until later on in the year.
 - 5.2 Our enquiry regarding available Unilateral Funding for Pennare Solar Farm is being pursued with Guy Thomas.

6. Planning
 - 6.1 There were no declarations of interest.
 - 6.2 An application for the conversion of a heritage barn (Groom's Cottage) at Nancarrow Farm into a one-bedroom dwelling was agreed in principle but with a request that the applicant considers roofing the property in traditional slate instead of the proposed metallic finish shown on the plans. (Proposed : Cllr. Hicks, seconded : Cllr. Wootton, carried unanimously.)

7. Village Improvements
 - 7.1 The Zelah Village Community Association's request to build a permanent barbecue in the playing field was discussed and it was agreed that liability and public indemnity would need to be checked with our insurers. If they agree to covering it then we can arrange a site meeting with ZVCA. Clerk to contact our insurance company.
 - 7.2 Fencing around Play Area : Outdoor Play People have quoted for a 1 metre high fence with two gates (for access and maintenance) at £1695 plus VAT. ZVCA to discuss and advise us if they wish to proceed.
 - 7.3 Tennis Court: ZVCA has received a letter from a young parishioner asking about the possibility of having a tennis court and a skateboard park in the playing field. Their Chairman had replied to the letter, explain that existing skateboard facilities are available in St Newlyn East and Truro but the tennis court would be investigated further. The Parish Council agreed in principle to having a tennis court / area in the playing field. ZVCA to investigate cost. For discussion at a later meeting.
 - 7.4 Cllr. McCulloch has purchased and planted two replacement fruit trees as previously agreed.
 - 7.5 Team Maintenance Services have quoted for extra cutting and trimming which is not already covered by the contract : (i) Henvver Lane Junction, including traffic islands: £15/month; (ii) Trimming verges at top of Two Burrow Hill £20/month; (iii) Clear hedge behind the fruit tree garden £175; (iv) Clear & reinstate Balstyle stile £475; (v) Tidy brambles and hedges at Two Burrow Hill £475.
It was agreed that Henvver Lane Junction could be cut twice per year (total £30) and that we should carry out items (i), (ii) & (iii) only, with item (iv) on hold and item (v) to be scheduled for the winter months. Cllr. Mc Culloch to arrange agreed items with TMS.
 - 7.6 Cllrs McCulloch and Eathorne-Gibbons to ask Cornwall Highways/Cormac to clear the growth in front of the signage at the Henvver Lane junction and the weeds & vegetation which are encroaching onto the road at Henvver Lane.

8. A30 Improvement - Chiverton to Carland
 - 8.1 Nothing further to report. Cllr. McCulloch to invite Highways representatives to our next meeting, to give us an update.

9. Website
 - 9.1 Clerk has made arrangements for Western Web to start designing our website. Cllr. Hare has organised photographs of the Parish and village for the website.

10. Local Maintenance Partnership
 - 10.1 Clerk has applied for our 2016/17 grant and will send footpath schedules to Team Maintenance Services.

11. Correspondence
 - 11.1 It was agreed that our spending budget would not include charitable donations this year.

12. Finance/ Accounts

12.1

Receipts : Cornwall Council (Precept – First Payment) £6,119.27

Payments to be made in May 2016 :

Date	Cheque Number	Payee	Details	Amount
16/05/16	101244	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
16/05/16	101245	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
16/05/16	101246	Team Maintenance Services Ltd.	Maintenance Contract January	£ 468.00
16/05/16	101247	South & West Internal Audit	K. Abraham - Internal Audit	£ 150.00
16/05/16	101248	Playsafety Ltd.	Annual Playing Field Inspection (ROSPA)	£ 92.40
16/05/16	101249	J.McCulloch	Reimbursement (Fruit Trees)	£ 73.00
			TOTAL	£ 1058.40

Balances in Accounts at 01/05/16 :

HSBC Community Account 01/05/16 £ 22,939.64

HSBC Business Account 01/03/16 £ 5,589.28

Nationwide Investment (New Hall Fund) £ 22,654.70

Total (at 16/05/16) £ 51,183.62

13. A.O.B.

13.1 Old Phone Box : Clerk to chase up previous request made to BT to paint it.

13.2 Old Mission Hall : this building may be up for sale in the near future. Discussion took place regarding possible purchase by the Parish Council and it was agreed in principle that we should consider it but would need to find out costs involved in the purchase and renovation.

13.3 Zelah historic road sign : ongoing.

Next Meeting : Monday 20th June 2016 St. Allen Church 7.30 pm
