

ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 18th APRIL 2016
AT ST. ALLEN CHURCH

Present: Cllr. Mc. Culloch (Chairman)
Cllr. Littler (Vice Chairman)
Cllr. Hare
Cllr. Orrell
Cllr. Wootton
Miss J. Ritchie (Clerk)

Apologies: Cllr. Eathorne-Gibbons
Cllr. Hicks
Cllr. Prowse

These Minutes are a draft and subject to ratification at the next meeting

1. Suggestions from Members of the Public
 - 1.1 There were no members of the public present.
2. Minutes of the Meeting 21st March 2016
 - 2.1 Minutes of previous meeting on 21st March 2016 were approved and signed by the Chairman,.
3. Matters arising from the previous minutes
 - 3.1 Ventontrissick / Tretherras lane : the hedges have been cut back.
 - 3.2 Parish Plan : Cllr. Hare is still trying to obtain information but not getting feedback. Cllr. McCulloch to assist.
 - 3.3 Parish Clean for the Queen took place on 17th April and went very well.
 - 3.4 Playing Field : Cllr. Hare has asked Outdoor Play People to quote for fencing around the play equipment area.
4. Police Matters
 - 4.1 No Police report received.
5. Cornwall Council Matters
 - 5.1 Cllr. Eathorne-Gibbons sent a report as follows :
 - (i) Shortlanesend / Zelah road has been scheduled for major repair during 2016/17. In the meantime the road will be inspected regularly and any significant potholes repaired temporarily. (ii) The Boundary Commission has started a 2 –part exercise, firstly to determine the number of Cornwall County Councillors, due for completion by Spring 2017 and secondly to draft and finalise precise boundaries, due for completion in three years. (iii) Devolution : ongoing. Implementation plans are in place for transport, property, EU funding & business support. Integration of health and social care is still being held up because of funding and management issues.

6. Planning

- 6.1 There were no declarations of interest.
- 6.2 An application for permission to carry out urgent repairs to a failed high voltage transformer at Pennare Farm Solar Park was approved.
- 6.3 An application to lift the Schedule 106 agreement at Nathaniels Farmhouse, Zelah, was not approved, as it would create a new dwelling in the countryside. (Proposed : Cllr. Wootton; Seconded : Cllr. Hare; carried unanimously).

7. Village Improvements

- 7.1 Cllr. McCulloch reported that two fruit trees in the playing field have died and it was agreed he could purchase replacements.
- 7.2 Stile at Balstyle : Cllr. McCulloch to obtain a quote from Team Maintenance for cutting back overgrown trees and repairing the hedge and stile. It is estimated this would be two days' work.
- 7.3 It was also agreed Team Maintenance should be asked to quote for clearing the verge area at the north end of the village, as this area seems to be out of Cornwall Highways' jurisdiction. Cllr. McCulloch to arrange.
- 7.4 Playing Field : the Clerk read out a letter received from the Village Improvement Group asking whether their requests for improvements were being actioned. Clerk to write, explaining why we have asked for their proposals in writing (to prevent any word of mouth misunderstandings). The VIG would also like to receive our meeting minutes; Clerk to request their Secretary's e-mail address.

8. A30 Improvement - Chiverton to Carland

- 8.1 Cllr. McCulloch reported that an Environmental Impact assessment has begun.

9. Website

- 9.1 A quotation has been received from Western Web Ltd. Development cost is £400 + VAT; Registration of domain name £80 + VAT for two years. It was agreed to go ahead. Clerk to ask them for a test website to try out.

10. Local Maintenance Partnership

- 10.1 This has been on hold pending the North Coast Cluster Group's efforts to negotiate a rise in the LMP Grant. Cllr. McCulloch to find out from NCCG if this has been achieved. If it has not then we should claim the amount originally offered by Cornwall Council.

11. Correspondence

- 11.1 There was no correspondence.

12. Finance/ Accounts

12.1 Payments to be made in April 2016 :

Date	Cheque Number	Payee	Details	Amount
18/04/16	101240	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
18/04/16	101241	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
18/04/16	101242	Team Maintenance Services Ltd.	Maintenance Contract January	£ 468.00
18/04/16	101243	Western Web Ltd.	Website Development : Deposit & Domain Name Registration	£ 216.00
			TOTAL	£ 959.00

Balances in Accounts at 01/04/16 :

HSBC Community Account 01/03/16	£ 17,563.37
HSBC Business Account 01/03/156	£ 5,589.28
Nationwide Investment (New Hall Fund)	£ 22,654.70
Total (at 18/04/16)	£ 45,807.35

13. A.O.B.

13.1 Cllr. Wootton suggested that we might tidy up the verges on the Two Burrow Hill crossroads by clearing brambles from the bank and planting camellias (or similar), whilst still maintaining the visibility splay. All to check the area and report back at the next meeting.

Next Meeting and AGM : Monday 16th May 2016 St. Allen Church 7.00 pm
