

ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 20th JUNE 2016
AT ST. ALLEN CHURCH

Present: Cllr. Mc. Culloch (Chairman)
Cllr. Hicks
Cllr. Prowse
Cllr. Wootton
Miss J. Ritchie (Clerk)

In Attendance : Cllr. Eathorne-Gibbons
2 members of the public

Apologies: Cllr. Hare
Cllr. Orrell

These Minutes are a draft and subject to ratification at the next meeting

1. Suggestions from Members of the Public

1.1 The Parish Council was shown an informal presentation of a potential new housing scheme of 10-12 houses (maximum) on land in Zelah. No planning permission has been sought yet as the developer and architect are only asking the Parish Council for their comments and suggestions as to the scheme's viability. Some discussion took place to this effect.

2. Minutes of the Meeting 16th May 2016

2.1 Minutes of previous meeting on 16th May 2016 were approved (proposed : Cllr Hicks, seconded : Cllr Prowse) and signed by the Chairman.

3. Matters arising from the previous minutes

3.1 Parish Plan : we are still awaiting feedback from Guy Thomas.

3.2 Ventontrissick lane : we are awaiting a contractor's invoice for the work carried out.

3.3 Unilateral Undertaking (Pennare Solar Farm) : Cornwall Council has advised Cllr McCulloch that different qualifying criteria applies for each scheme and that we may not have been made aware of this at the time. It is unlikely we can make a claim in retrospect.

3.4 A30 : As this involves European funding Cornwall Council is unable to make any further comment on proposed road improvements until after the election on 23rd June. However, public presentations have been scheduled to take place in July at nearby venues. Cllr McCulloch will request an informal meeting between the road planners and St Allen Parish Council ahead of the public meetings.

3.5 LMP Grant : Clerk has sent signed application to Cornwall Council. It was noted that the North Coast Cluster Group is campaigning to get an increased payment for local Parishes.

3.6 Clean & Paint Public Phone Box : Clerk to follow up with BT.

3.7 Historic Road Sign : Ongoing.

4. Police Matters
 - 4.1 No Police report received.
5. Cornwall Council Matters
 - 5.1 Cllr. Eathorne-Gibbons is meeting with Viv Bidgood from Cornwall Highways to discuss the repair and resurfacing of the Zelah – Shortlanesend road.
6. Planning
 - 6.1 There were no planning applications.
7. Village Improvements
 - 7.1 Barbecue : this would be covered by the Parish Council's insurance only if the Parish Council owned and maintained it. It was agreed that a permanent built barbecue would not be viable in terms of cost, maintenance and the low overall use it would get.
 - 7.2 Fencing around Play Area : ZVCA have been given a price for this and will advise us if they wish to proceed.
 - 7.3 Tennis Court / Skate Park : existing skateboard facilities are available in Truro and St Newlyn East. A tennis court would be too costly for the amount of use it would get.
 - 7.4 Cllr. McCulloch has purchased and planted two replacement fruit trees as previously agreed.
 - 7.5 Team Maintenance Services will extend the contract to cover extra cutting and trimming : (i) spray weeds at Henvier Lane Junction, including traffic islands: £15 per treatment; (ii) Trimming verges at top of Two Burrow Hill £20/month (next cut is imminent); (iii) Clear hedge behind the fruit tree garden £175 (to be carried out as soon as birds have finished nesting). The Playing Field to receive an extra grass cut before the fete.
 - 7.6 Cllr Eathorne-Gibbons to contact Viv Bidgood regarding the weeds and vegetation which are encroaching onto the road at Henvier Lane.
 - 7.7 The Parish Council has agreed to donate £500 towards the Village Fete but requires an invoice from ZVCA before payment can be made.
8. A30 Improvement - Chiverton to Carland
 - 8.1 Nothing further to report. (See item 3.4).
9. Website
 - 9.1 Ongoing.
10. Local Maintenance Partnership
 - 10.1 Clerk has applied for our 2016/17 grant and will send footpath schedules to Team Maintenance Services.
11. Correspondence
 - 11.1 The PCC had written requesting a contribution towards the cost of refurbishing the Garden of Remembrance in the Churchyard. It was agreed that last year's community work had exceeded our spending budget, meaning that at present there are no extra funds available for donations.

12. Finance/ Accounts
12.1

Payments to be made in June 2016 :

Date	Cheque Number	Payee	Details	Amount
20/06/16	101251	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
20/06/16	101252	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
20/06/16	101253	Team Maintenance Services Ltd.	Maintenance Contract January	£ 468.00
			TOTAL	£ 1058.40

Balances in Accounts at 01/06/16 :

HSBC Community Account 01/05/16	£ 21,142.24
HSBC Business Account 01/03/16	£ 5,589.28
Nationwide Investment (New Hall Fund)	£ 22,654.70

Total (at 20/06/16) £ 49,386.22

13. A.O.B.

- 13.1 Workplace Pensions : the Parish Council will need to have one in place by next year. Clerk has information already and will look into it.
- 13.2 It was agreed to send a letter of congratulations to the Chairman of St Erme Parish Council on being awarded the BEM for his work in the community.
- 13.3 It was noted that the post holding the Church Car Park sign has= been broken and needs replacing and the sign re-erected. PCC to be advised.

Next Meeting : Monday 18th July 2016 St. Allen Church 7.30 pm
