

ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 16th JANUARY 2017
AT ST. ALLEN CHURCH

Present: Cllr. Mc. Culloch (Chairman)
Cllr. Littler (Vice Chairman)
Cllr. Hare
Cllr. Hicks
Cllr. Prowse
Cllr. Wootton
Cllr Eathorne – Gibbons (Cornwall Councillor)
Miss J Ritchie (Clerk)

Apologies: Cllr Orrell

These Minutes are a draft and subject to ratification at the next meeting

1. Suggestions from Members of the Public
 - 1.1 No members of the public present.

2. Minutes of the Meeting 20th December 2016
 - 2.1 Minutes of previous meeting on 20th December 2016 were approved and signed by the Chairman.

3. Matters arising from the previous minutes
 - 3.1 Cllrs. McCulloch & Eathorne-Gibbons are meeting with Cornwall Highways and Highways England on 13th February to discuss the Henver Lane traffic situation and a temporary closure of the lane.
 - 3.2 Tretherras – Ventontrissick Lane : Cormac have scheduled a programme of patching and repairs for Spring 2017.

4. Police Matters
 - 4.1 No report received.

5. Cornwall Council Matters
 - 5.1 Cllr. Eathorne-Gibbons reported that a debate on the proposed number of Councillors is scheduled for discussion in February/March by full council or a committee.
 - 5.2 Social Care : discussion ongoing. A sub-committee has been established to oversee the transformation process.
 - 5.3 CORSA : topics currently being discussed by the Board are Highways and Housing.
 - 5.4 As the Parish Council's representative to Cornwall Council, Cllr. Eathorne-Gibbons is available to hear any concerns or issues that may arise.

6. Planning
 - 6.1 There were no declarations of interest.
 - 6.2 Planning Application PA17/00084 : Non-material amendment to PA16/07713 to increase the width of the proposed kitchen/dining extension by 1 metre at Rosevine Cottage, Zelah was supported unanimously.

7. Update on A30 improvements – Carland to Chiverton Cross

7.1 Nothing new to report. It was noted that the final route should be available by the end of May 2017.

8. Village Improvements

8.1 Cllr. McCulloch reported that 30 camellia trees would be required to plant the area at the top of Two Burrow Hill. Burncoose Nurseries can supply at £17.50 each, total cost : £577. It was agreed unanimously to purchase these.

8.2 Team Maintenance Services have quoted £150 for clearing back and tidying the footway at the eastern end of the village. Cllr. McCulloch will ask them to include the footway between Henver Cottage and the A30 junction, as this is also overgrown.

8.3 Road sign - ongoing.

8.4 Some discussion took place regarding the Christmas lights in the village and the possibility of having a bigger display in future years. This idea was agreed in principle.

9. Car Parking

9.1 A resident of Zelah has expressed concern about random car parking in the village, which could potentially cause obstructions. Some discussion took place and it was noted that High Road is a public highway, with no parking restrictions. The Parish Council felt that while random parking sometimes causes obstruction it was agreed that residents are generally considerate when parking their vehicles on the road.

10. Correspondence

10.1 Charter 4 Cornwall : this campaign asks Parish Councils to sign up to a charter which reduces the number of houses built in Cornwall. Some discussion took place and it was agreed that as the charter goes against national and local policy on building the Parish Council would be compromised if it offered support.

10.2 Cornwall Council Local Plan – information noted.

11. Finance/ Accounts

11.1 Payments to be made in January 2017 :

Date	Cheque Number	Payee	Details	Amount
16/01/17	101282	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
16/01/17	101283	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
16/01/17	101284	Team Maintenance Services	Maintenance Contract December (Invoice)	£ 495.00
			TOTAL	£ 770.00

HSBC Community Account	01/01/17	£	21,525.89
HSBC Business Account	1/12/16	£	5,592.22
Nationwide Investment (New Hall Fund)		£	22,654.70

Total		£	49,772.81
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11.2 As HMRC have asked us to pay electronically in future it was agreed to set up a Direct Debit for the monthly PAYE payment. Clerk to arrange.

11.3 Our Internal Auditor has retired. It was agreed to check with the External Auditor for guidelines on completing this year's audit. To be discussed further at the next meeting.

12. A.O.B.

12.1 There was no other business.

Next Meeting : Monday 20th February St. Allen Church 7.30 pm
