

ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 15th MAY 2017
AT ST. ALLEN CHURCH

Present: Cllr. Mc. Culloch (Chairman)
Cllr. Littler (Vice Chairman)
Cllr. Hare
Cllr. Hicks
Cllr. Orrell
Cllr. Wootton
Miss J Ritchie (Clerk)

Apologies : None

In Attendance: Cllr Eathorne-Gibbons
2 members of the public

These Minutes are a draft and subject to ratification at the next meeting

1. Suggestions from Members of the Public
 - 1.1 There were no suggestions from members of the public.

2. Minutes of the Meeting 19th April 2017
 - 2.1 Minutes of previous meeting on 19th April 2017 were approved and signed by the Chairman.

3. Matters arising from the previous minutes
 - 3.1 Playing Field : Cllr. Hare has contacted Outdoor Play People regarding the repairs and they anticipate carrying out this work next month.
 - 3.2 Henvet Lane : it was agreed the Parish Council is unable to carry out any road widening or creation of a footpath along this stretch of road.

4. Police Matters
 - 4.1 Police report 1st – 31st March : Police have been called to the Parish three times; two of these were road related. 1 crime was recorded under the Malicious Communications Act.
 - 4.2 Police report 1st – 30th April : Police received one call to the Parish which was road related. No crime was recorded.

5. Cornwall Council Matters
 - 5.1 As re-elected Councillor for the Ladock, St Clement and St Erme Division, Cllr. Eathorne-Gibbons thanked everyone who had supported him.
 - 5.2 Following the elections Cornwall Council is forming a new administration of which he will have further details at next month's meeting.

6. Planning

- 6.1 Cllrs. Hicks declared an interest in item 6.3 and took no part in the discussion or decision making.
- 6.2 PA17/02408 – Application for variation of condition number 4 at Nancarrow Farm – extension of completion time from 17.00hrs to 19.00hrs for educational visits: this was discussed and a vote taken. 4 in favour; 3 against; Approved.
- 6.3 PA17/03543 – Application for erection of a steel portal frame cattle building at Zelah Lane Farm - it was proposed by Cllr. McCulloch, seconded by Cllr. Hare that it should be approved – carried unanimously.
- 6.4 PA17/03451 - Application for conversion of barn to provide residential dwelling on Glebe land at St Allen – the Parish Council agrees in principle with the conversion but recommends that it is carried out in a more sympathetic manner, i.e. stone clad instead of a timber finish and a traditional chimney rather than a steel pipe. It was noted also that there is an existing right of access over the land which would need addressing.

7. Update on A30 improvements – Carland to Chiverton Cross

- 7.1 Nothing to report owing to the election period. The final route is not likely to be known until the end of July.

8. Village Improvements

- 8.1 Any future plans are currently on hold pending the A30 outcome and our new Street Cleaning contract (to start 1st June).

9. Street Cleaning Tender

- 9.1 Two quotes have been received :
 - (i) Team Maintenance Services @ £5940 inc VAT per annum for the first year, then rising in line with the Retail Price Index in years 2 & 3;
 - (ii) Phoenix Services @ £6204 inc VAT per annum.It was agreed to offer the contract to TMS. Proposed : Cllr. Hare; Seconded : Cllr. Orrell. All in favour.

10. Correspondence

- 10.1 Jon Rowell (Countryside Access Records Officer) has replied to our letter requesting more information on the proposal to upgrade the Cost-Is-Lost footpath to a Restricted Byway. Evidence supplied to him by the applicants suggests that a right of way might exist and therefore Cornwall Council is legally obliged to upgrade the path. This was noted.

11. Finance/ Accounts
11.1

Receipts : 10/4/17 Cornwall Council Precept 1st Payment : £6,653.86

Payments to be made in May 2017 :

Date	Cheque Number	Payee	Details	Amount
15/05/17	101299	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
15/05/17	101300	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
15/05/17	101301	Team Maintenance Services	Maintenance Contract April (Invoice 203)	£ 495.00
15/05/17	101302	Western Web Ltd.	Website annual licence renewal	£ 80.40
15/05/17	101303	Came & Company	Annual Insurance	£ 592.88
			TOTAL	£ 1443.28

HSBC Community Account 01/05/17	£ 24,139.24
HSBC Business Account 01/03/17	£ 5,592.89
Nationwide Investment (New Hall Fund)	£ 22,707.57
Total	£ 52,439.70

11.2 Annual Insurance : Came & Company have quoted a renewal price of £624.08, which includes IPT but this is reduced to £592.88 pa for a 3-year binding contract. It was agreed to accept the 3-year price. All in favour.

12. A.O.B.

12.1 Parish Councillor vacancy: two people have expressed an interest. After discussion it was agreed to advertise the post on the Parish noticeboard, inviting applications in writing to be received a week before the next Parish Council meeting. The two applicants we already have do not need to re-apply. All applicants will be asked to give a presentation at the next meeting, after which the Parish Council will consider who they wish to co-opt.

12.2 The Parish Council website is now up and running and will be updated by the Clerk.

12.3 Mission Hall : We have previously made a verbal offer of £20k. Cllr Hicks suggested that we submit our offer in writing. All in agreement. Clerk to write.

Next Meeting : Monday 19th June St. Allen Church 7.30 pm
