

**ST ALLEN PARISH COUNCIL  
MINUTES OF THE ANNUAL GENERAL MEETING  
HELD ON MONDAY 15th MAY 2017 AT ST. ALLEN CHURCH**

**Present:**

Cllr. McCulloch (Chairman)  
Cllr. Littler (Vice Chairman)  
Cllr. Hare  
Cllr. Hicks  
Cllr. Orrell  
Cllr. Wootton  
Miss J. Ritchie (Clerk)

**Apologies**

No Apologies

**In Attendance:**

Cllr. Eathorne-Gibbons  
Peter Mewton  
Georgia Prowse

- 1) No Declaration of Interest was made for this evening's meeting.
- 2) Following the Elections held on 4<sup>th</sup> May all newly-elected Parish Councillors signed Declaration of Acceptance forms. These to be held on file by the Clerk.
- 2) The minutes of the previous AGM on 16<sup>th</sup> May 2016 were approved and signed by the Chairman.
- 3) There were no matters arising from the minutes.
- 4) The Chairman gave his report to the meeting.

St Allen Parish Council continues to work closely with the Highways England team for the new A30 dualling scheme, with the intention of keeping the route clear of the village.

Main expenditure this year has been footpath maintenance, grass cutting and street cleaning. The fruit trees, beech trees and Jubilee Garden have all grown on. Considerable effort has been put into maintaining these; the Jubilee Garden has been tidied and the beech tree verges trimmed back to make a wider pathway.

The Parish Council has made donations to the Zelah Village Community Association committee for their fete and the Christmas Lights and donated towards the Village Christmas Carols evening.

The overgrowth at Two Burrow junction has been cut back and the Parish Council has planted 30 camellia trees at the site, which will eventually become a good display. Possibly next year we can turn our attentions to the north end of the village, opposite the Jubilee Garden.

Thanks to all Councillors and the Clerk for their contributions and help throughout the year.

5) Accounts were presented for the financial year ending 31<sup>st</sup> March 2017 and will now be sent to the Internal Auditor to be formally approved. The accounts for year ending 31<sup>st</sup> March 2017 show a total balance of £46,005.84. Total income for 2016/17 is £15,169.17 and expenditure is £15,023.55.  
It is anticipated that the accounts will be signed off by the Internal Auditor and ready for approval by the Parish Council at the next meeting.

6) Election of Officers

Chairman : Cllr. McCulloch (Proposed : Cllr.Littler, Seconded : Cllr. Hare, carried unanimously).

Vice Chairman : Cllr. Littler (Proposed : Cllr. McCulloch, Seconded : Cllr. Hare, carried unanimously).

Planning Committee : all Cllrs. to be responsible for planning matters – elected en bloc.

Councillor responsible for roads : all Cllrs. to be responsible for road matters – elected en bloc.

Councillor responsible for playing field : Cllr. Hare (Proposed : Cllr. McCulloch, Seconded : Cllr. Wootton, carried unanimously).

Councillor responsible for footpaths : Cllr. Wootton (Proposed : Cllr. McCulloch, Seconded : Cllr. Littler, carried unanimously).

Representatives : North Coast Cluster Group - Cllr. McCulloch  
(or Cllr. Littler if unavailable).

Community Network Panel - Cllr. McCulloch / Cllr. Littler.

Cllr. McCulloch is the Parish Council's representative on the Coast to Coast Action Group. It was agreed that he should continue for the forthcoming year. (Proposed : Cllr. Hare, Seconded : Cllr. Orrell, carried unanimously).

There was no other business.

Signed.....

Dated.....