

ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 17th JULY 2017
AT ST. ALLEN CHURCH

Present: Cllr. Mc. Culloch (Chairman)
Cllr. Hare
Cllr. Hicks
Cllr. Mewton
Cllr. Orrell
Cllr. Wilson
Cllr. Wootton
Miss J Ritchie (Clerk)

In Attendance: Cllr Eathorne-Gibbons

These Minutes are a draft and subject to ratification at the next meeting

1. New Parish Councillors
 - 1.1 The Chairman welcomed new Councillors Mewton and Wilson, who duly signed a Declaration of Acceptance of Office, which the Clerk will hold on file.
2. Suggestions from Members of the Public
 - 2.1 No members of the public were present.
3. Minutes of the Meeting 19th June 2017
 - 3.1 Minutes of previous meeting on 19th June 2017 were approved and signed by the Chairman.
4. Matters arising from the previous minutes
 - 4.1 Playing Field : Outdoor Play People have carried out the equipment repairs.
5. Police Matters
 - 5.1 No Police Report received this month.
6. Cornwall Council Matters
 - 6.1 Cllr. Eathorne-Gibbons reported that following the recent Kensington tower block fire, Cornwall Council are checking all fire safety issues in all their properties.
 - 6.2 Pothole repairs have been carried out on the Goonhavern-Cost Is Lost road, although there are two in the verges which have been missed, which he will ask Cormac to fill. Cllr. McCulloch offered to mark these with a cone so they can be located easily.
 - 6.3 The Shortlanesend – Zelah road has been gritted but care is needed in some places as some excess grit remains, which is proving awkward for cyclists. Cllr. Eathorne-Gibbons will pass this information on to Cormac.
 - 6.4 The dog waste bins are being emptied regularly but it is thought the Playing Field bin is being missed as there is no bin liner provided. This will be checked.

- 6.5 Cllr. Eathorne-Gibbons will check whether Highways England is monitoring traffic volume and flow in Henvor Lane prior to finalising their route for the the new A30.
- 6.6 As always, Cllr. Eathorne-Gibbons is available to deal on our behalf with any local issues that may arise.

7. Planning

7.1 There were no items of Planning.

8. Update on A30 improvements – Carland to Chiverton Cross

- 8.1 The Community Network Panel is holding an extra-ordinary Public Meeting at the Perranzabuloe Public Rooms on 25th July. Highways England will be in attendance to discuss their preferred route with all the local Parishes together.
- 8.2 Cllr. McCulloch suggested that we should invite Highways England representatives to our August meeting to discuss St Allen's needs individually. The Parish Council will then be in a position to revise or add to our 5-point plan for submission to Highways England. All were in agreement.
- 8.3 A general discussion followed on how the new road will fit in with existing routes, especially Boxheater, Scotland Road and Henvor Lane.

9. Village Improvements

- 9.1 Two Burrow Hill : it was noted that the hedge growth behind the camellias is not being cleared. Clerk to ask TMS to trim this regularly when they cut the verge.
- 9.2 Cycle chicanes : these require clearing out as they are full of debris. Clerk to check with TMS that they do this on a regular basis.
- 9.3 The beech trees will need trimming soon. It was agreed to cut out the tops in the autumn, to prevent excessive growth. Possibly the ZVCA could take on this task?
- 9.4 It was agreed to ask Jane Hicks (ZVCA) to purchase a fertiliser (up to a cost of £50) for the camellias.

10. Correspondence

- 10.1 Cllr. Littler has resigned from the Parish Council. Clerk to send letters of thanks to him and to former Cllr. Prowse. It was proposed that Cllr. Wilson can therefore join the Parish Council as a full Councillor rather than co-opted. All in favour.
- 10.2 Cornwall Council off-road parking amendments : No action required as the car parks affected are not in St. Allen Parish.

11. Finance/ Accounts

11.1 Payments to be made in July 2017 :

Date	Cheque Number	Payee	Details	Amount
17/07/17	101307	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
17/07/17	101308	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
17/07/17	101309	Team Maintenance Services	Maintenance Contract June (Invoice 204050)	£ 495.00
17/07/17	101310	Mrs Claire Evans	Honorarium 2016/17 N.Coast Cluster Group	£ 110.00
			TOTAL	£ 880.00

HSBC Community Account	01/07/17	£	21,261.56
HSBC Business Account	01/06/17	£	5,593.45
Nationwide Investment (New Hall Fund)		£	22,707.57
Total		£	49,562.58

12. A.O.B.

- 12.1 Container Unit : Further to last month's discussion the Parish Council agreed to investigate the cost and feasibility, bearing in mind that volunteers will be needed to maintain, clean and upkeep the unit once it is in situ. Re-visit next meeting.
- 12.2 Vice Chairman : as Cllr. Littler has resigned the post needs to be filled.
Proposed : Cllr. Hare (Proposed by Cllr. Wootton, seconded by Cllr. Hicks).
A vote was taken – all in favour.
- 12.3 The footpath from Balstyle to Tinker's Castle is overgrown, particularly behind the castle and the stable block. Cllr. McCulloch will ask the new landowner to cut back the growth and also follow up on Cormac's previous offer to rebuild the stile under the LMP scheme.
- 12.4 Some of the footpath marker discs are faded or missing from the posts on the Trerice (Vicarage Downs) path. Cllr. McCulloch will obtain replacements, which we can put in place. The idea of having a Parish Walk over the local footpaths was suggested, as a way of checking on the paths generally. This was agreed in principle.

Next Meeting : Monday 21st August St. Allen Church 7.30 pm
