### ST ALLEN PARISH COUNCIL MINUTES OF THE MEETING HELD ON MONDAY 18<sup>th</sup> SEPTEMBER 2017 AT ST. ALLEN CHURCH

- Present: Cllr. Mc. Culloch (Chairman) Cllr. Hicks Cllr. Mewton Cllr. Orrell Cllr. Wilson Cllr. Wootton Miss J Ritchie (Clerk)
- Apologies : Cllr. Hare
- In Attendance: Cllr Eathorne-Gibbons 3 members of the public

#### These Minutes are a draft and subject to ratification at the next meeting

- 1. <u>Suggestions from Members of the Public</u>
  - 1.1 See item 7 Update on A30 improvements in which members of the public contributed to the discussion.
- 2. <u>Minutes of the Meeting 25<sup>th</sup> August 2017</u>
  - 2.1 Minutes of previous meeting on 25<sup>th</sup> August 2017 were approved and signed by the Chairman, (proposed Cllr. Hicks, seconded Cllr. McCulloch) with the following amendment : it was noted on item 8.3 that Cllr. Wilson does not support the closure of Henver Lane but the Parish Council is in favour of closure. Cllr. Hicks suggested that as the next stage of development we need to see an actual scheme drawn up by Cornwall Council, giving details.

#### 3. <u>Matters arising from the previous minutes</u>

- 3.1 Potholes : repairs have still not been carried out on some local roads in the Parish. Cllr. Eathorne-Gibbons to raise the issue with the Area Highways Manager. Cllr. McCulloch advised the meeting that pothole "repair kits" are available from Cornwall Council for us to do our own, but have not been delivered yet.
- 4. <u>Police Matters</u>
  - 4.1 No Police Report received this month.
  - 4.2 A presentation on Local Policing is to be held on 2<sup>nd</sup> October at Truro Police Station. Cllr. Orrell to attend.

# 5. <u>Cornwall Council Matters</u>

- 5.1 Cllr. Eathorne-Gibbons reported that CORSERV and Cormac development plans (item 5.2 August minutes) are ongoing.
- 5.3 A resident of Zelah has expressed concern to Cllr. Eathorne-Gibbons that closure of Henver Lane will impede his agricultural access to land adjoining the lane. The Parish Council agreed that whilst the road would be closed to general through traffic, gated access would be needed for residents, farm vehicles, pedestrians and cyclists.

### 6. <u>Planning</u>

- 6.1 There were no Declarations of Interest.
- 6.2 PA17/08622 Application for the installation of an external platform/associated works and internal en suite shower room at The Old Chapel, High Road, Zelah was supported. Proposed : Cllr. Hicks, Seconded : Cllr. Wootton. A vote was taken; carried unanimously.
- 6.3 PA17/08623 Application for Listed Building Consent in association with application PA17/08622 was supported by the Parish Council. Proposed : Cllr. Hicks; Seconded : Cllr. Wootton. A vote was taken; carried unanimously.

## 7. <u>Update on A30 improvements – Carland to Chiverton Cross</u>

- 7.1 The members of the public reiterated that they would like Henver Lane closed. One resident was concerned to know whether there would be easy access through any gates/barriers (item 5.3) as he rides a mobility scooter. It was agreed that the scheme should call for staggered gates which would to allow easy pedestrian and cycle access. Larger permitted vehicles would be granted access by unlocking the gates with a key.
- 7.2 Cllr. McCulloch continues to attend regular meetings of the Community Network Panel. and at the last meeting, held on 14<sup>th</sup> September, discussion of the A30 scheme was ongoing. Highways England will hold a Public Consultation in January 2018.

## 8. <u>Village Improvements</u>

- 8.1 A member of the public asked whether a dog waste bin could be provided for the Henver Lane end of the village. Cllr. McCulloch will put in a request to Cormac's cleaning team.
- 8.2 Camellias Two Burrow Hill : It is not on the current contract for TMS to clear the growth behind them and they have quoted £395 to do this as a one-off job. Cllr. Hicks has obtained a quote from another contractor, who would charge £250 to cut now and a further £150 to cut again in the Spring. As there is no saving to be made, a general discussion followed as to the best approach. It was agreed that Cllr. Hicks should ask TMS to give us a new price for the job, which would then be added to the contract. Discuss at next meeting.
- 8.3 Village Hall Project : it was agreed that a container-style unit will be more affordable than purchasing the mission hall. Cllr. Orrell has information from a Truro-based company who can tailor units to customer's own specifications. It may be possible to get a grant towards the project if it were requested by the Village Improvement Group. For discussion at next meeting.

## 9. <u>Correspondence</u>

9.1 There was no correspondence.

#### 10. Finance/ Accounts

10.1

#### Receipts : Interest : Business Money Manager (June) £0.56 Interest : Business Money Manager (Sept) £0.56

Date	<b>Cheque</b>	Payee	<b>Details</b>	Amount
	Number			
18/09/17	101315	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
18/09/17	101316	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
18/09/17	101317	Team Maintenance Services	Maintenance Contract August (Invoice 204159)	£ 495.00
			TOTAL	£ 770.00
HSBC Community Account $01/09/17$ £ 20,16			1.56	
HSBC Business Account 01/09/17 £			<mark>£</mark> 5,594	4.57
Nationwide Investment (New Hall Fund) £ 22,7				7.57
Total			£ 48,463	3.70

Payments to be made in August 2017 :

Proposed : Cllr. Wootton, Seconded : Cllr. Hicks that accounts accepted and cheques signed. All in favour.

#### 11. A.O.B.

11.1 Clerk made members aware of Cornwall Council's stipulated legal requirement for Parish Councillors to complete Declarations of Interest and of the penalties for not doing so.

Next Meeting : Monday 16<sup>th</sup> October St. Allen Church 7.30 pm