

ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 16th APRIL 2018
AT ST. ALLEN CHURCH

Present: Cllr. Mc Culloch (Chairman)
Cllr. Hare (Vice Chairman)
Cllr. Hicks from point mentioned
Cllr. Wilson

Miss J Ritchie (Clerk)

Apologies : No apologies received by the start of the meeting.

In Attendance: Cllr Eathorne-Gibbons
1 member of the public from point mentioned

1. Suggestions from Members of the Public

1.1 No members of the public were present.

2. Minutes of the Meeting 19th March 2018

2.1 Minutes of previous meeting on 19th March 2018 were approved and signed by the Chairman. All in favour.

3. Matters arising from the previous minutes

3.1 There were no matters arising.

4. Police Matters

4.1 No Police report received this month.

5. Cornwall Council Matters

5.1 Cllr. Eathorne-Gibbons advised that Cornwall Councillors will be voting on 20th April to determine whether Cornwall Council will give financial support towards the Stadium for Cornwall. Although not permitted to disclose his personal view prior to the vote, he had been asked by Cornwall Council to find out the views of Parish Councils in his remit.

Councillor Hicks entered the meeting at 7.42pm and gave Councillor Wootton's apologies.

5.2 Discussion took place and while it was generally agreed that the stadium could be beneficial to Cornwall, concerns were raised about the proposed location, which would use a green field site and the fact that the stadium would be part of a larger retail and residential development, which in turn would create an urban corridor between Chiverton Cross and Truro. A parishioner had expressed concern to the Chairman regarding the likely cost to ratepayers of the ongoing upkeep of the building after the

maintenance guarantee period ended. There was also concern about access to the stadium, which if not addressed properly, could cause traffic congestion on the approach road to Threemilstone.

- 5.3 Councillor Eathorne-Gibbons advised members that any overrun on capital expenditure by the contractors would not be met by Cornwall Council.
- 5.4 Councillor Eathorne-Gibbons had been involved in a review of Cormac and a full report would be available imminently.

One member of the public entered the meeting at 7.38pm

6. Planning

- 6.1 There were no declarations of interest.
- 6.2 Applications PA18/02575, PA18/02579 and PA18/02580 Proposed agricultural extension to an existing agricultural building at Sixty Acres, Zelah were considered together as they were all part of a phased programme of development.
It was Proposed by Councillor Hicks; Seconded by Councillor Hare, that the Parish Council supported all three applications. A vote was taken; carried unanimously.
- 6.3 Application PA18/02642 Addition to an orangery at the front of the existing property, to replace a previous conservatory which was demolished at Chyverton Castle, Zelah: Proposed by Councillor McCulloch, Seconded by Councillor Hare, that the Parish Council supported this application. A vote was taken; carried unanimously.
- 6.4 Application PA18/02102 Application for approval of All Reserved Matters to Approved Outline Application (no. PA16/08105 dated 14th December 2016) for construction of a dwelling on land adjacent to Rosehill, Zelah, was not supported by the Parish Council as it stands. It was considered that that the proposed building was sited too far forward on the plot and it was recommended that this should be set back in line with the existing properties in Cost-Is-Lost. It was further considered that the roof height of the proposed dwelling should be sympathetic to the other existing occupied properties in line with it. Proposed by Councillor Hicks; Seconded by Councillor Hare. A vote was taken; carried unanimously.

7. Update on A30 improvements – Carland to Chiverton Cross

- 7.1 Nothing to report.

8. Village Improvements & Village Fete

- 8.1 The Zelah Village Community Association had requested permission to use the Playing Field for its annual Village Fete and Dog Show on 10th June and had the necessary insurance in place. It was agreed to grant permission.
Proposed by Councillor Hare; Seconded by Councillor McCulloch. A vote was taken; carried unanimously.
- 8.2 Defibrillator : On behalf of the ZVCA, Councillor Wilson would be looking into the purchase of a defibrillator for the village. The ZVCA was targeting its fundraising for this purpose. Councillors expressed concern regarding who would bear the responsibility for its maintenance.

9. ROSPA Playing Field Annual Inspection

- 9.1 Having discussed ROSPA's Annual Report it was agreed:
 - (i) One of the swing seats needed replacing; Councillor Hare to get a quotation from Outdoor Play People;
 - (ii) The hedge in the lane outside the Playing Field needed flailing back and "Children

At Play” signs placed at the entrance to the Playing Field; Councillor Hicks to get a quotation.

10. Bus Shelter Maintenance

10.1 Discussion took place on the maintenance of the bus shelter and it was agreed that although the ZVCA had painted the shelter in the past they were not maintaining it; this was to be carried out by the Parish Council. Clerk to ask Team Maintenance Services to quote for pressure washing the inside of the bus shelter.

11. Hall Rent

11.1 The Parish of Kenwyn with St Allen had requested a donation of £250 from the Parish Council in lieu of Hall Rent for the last twelve months. Councillor Hare declared an interest as he was a Churchwarden at St Allen Church and took no part in the discussion or voting.

11.2 It was Proposed by Councillor McCulloch, Seconded by Councillor Hicks that a donation of £250 was made by St Allen Parish Council to The Parish of Kenwyn with St Allen for the upkeep of the Churchyard. A vote was taken; carried unanimously of those entitled to vote.

12. Review of Governance Documents

12.1 Governance Documents were accepted with one addition to the Statement of Internal Control: Second paragraph of “The Internal Control Environment” was amended to read “Banking Services are provided by HSBC and Nationwide.”

12.2 It was noted that the Parish Council was due to carry out a Risk Assessment.

13. Correspondence

13.1 Elan City Radar speed signs: discussion took place and it was agreed that traffic problems which may be experienced in the village were caused by the volume of traffic and not by its speed. Clerk to keep information on file.

13.2 CALC membership: after discussion it was agreed the Parish Council would become a member of CALC for the forthcoming year. Benefits would include (i) the Parish Council was represented at local level; (ii) the Clerk would be kept up to date on training, governance, meetings and courses.

Proposed by Councillor Hare; Seconded by Councillor McCulloch. A vote was taken; carried by a majority.

14. Finance / Accounts

14.1

Payments to be made in April 2018

Date	Cheque Number	Payee	Details	Amount
16/04/18	101341	HM Revenue & Customs	Tax on Clerk’s Wages	£ 55.00
16/04/18	101342	J. Ritchie	Clerk’s Wages (Nett)	£ 220.00
16/04/18	101343	Team Maintenance Services Ltd.	Maintenance Contract March (Invoice 204746)	£ 495.00
16/04/18	101344	Playsafety Ltd.	ROSPA Annual Inspection Playing Field	£ 92.40
			TOTAL	£ 862.40

HSBC Community Account 01/04/18	£ 20,789.45
HSBC Business Account 01/03/18	£ 5, 595.13
Nationwide Investment (New Hall Fund)	£ 22,707.57
Total at 16/04/18	£ 49,092.15

15. Items for Next Agenda

- 15.1 Maintenance of bus shelter.
- 15.2 Woodchip for Henver Lane garden area.
- 15.3 Maintenance of footpaths & stiles.

There being no further business the meeting closed at 8.22 pm

Next Meeting : Monday 21st May 2018 St. Allen Church 7.30 pm
