

ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 21st MAY 2018
AT ST. ALLEN CHURCH

Present: Cllr. Mc Culloch (Chairman)
Cllr. Mewton
Cllr. Orrell
Cllr. Wilson

Apologies : Cllr. Hare
Cllr. Hicks

In Attendance: Cllr Eathorne-Gibbons until point mentioned
Miss J Ritchie (Clerk)

1. Suggestions from Members of the Public

1.1 No members of the public were present.

2. Minutes of the Meeting 16th April 2018

2.1 Minutes of previous meeting on 16th April 2018 were approved and signed by the Chairman. Proposed by Cllr. McCulloch; Seconded by Councillor Wilson. All in favour.

3. Matters arising from the previous minutes

3.1 There were no matters arising.

4. Police Matters

4.1 PC Eagles had submitted a report for St Allen Parish for the period 20/05/17 – 20/05/18 which recorded 5 crimes (2 thefts, 2 assaults, 1 burglary). St Allen was still a very low crime area.

4.2 PC Reek had retired after 30 years' service; his replacement was PC Hoskins.

4.3 The geographic area of responsibility had not changed, still providing neighbourhood cover from St Mawes to St Allen. There were no plans to close Tregony Police Office or increase the number of staff working out of it.

4.4 PC Eagles was thanked for his report and it was agreed the Clerk send the Council's best wishes to PC Reek for his retirement.

5. Cornwall Council Matters

5.1 Cllr. Eathorne-Gibbons reported that an address was imminent from the Leader and Chief Executive of Cornwall Council, in which cabinet responsibilities were designated and reports read.

5.2 Cllr. Eathorne-Gibbons was due to attend a CORSERV board meeting, which was to address CDC going forward and the Spaceport and VIA joint ventures with Cornwall

Council.

- 5.3 Back office functions for involvement included Technology, CORSERV and University & College functions.
- 5.4 Cllr. Eathorne-Gibbons was meeting as priority with Jeremy Edwards of Cornwall Highways to address Highway's England's proposed re-alignment of Henvver Lane in its preferred route for the A30 improvement.
- 5.5 An improvement in the surfaces of the minor roads due to pothole repairs was noted. Additional funds might be available from the capital budget in future to carry out more major work, as the present budget restricts repairs to patching only. Better reporting of the damage by members of the public ensured that the repairs were carried out more quickly. It was noted that minor roads were used frequently by cyclists, which made it essential that the road surface was repaired properly.
- 5.6 Henvver Lane residents had requested feedback on the traffic surveys carried out by Cornwall Council and when the next one was due. Councillor Eathorne-Gibbons to make enquiries and report back.

6. Planning

- 6.1 There were no declarations of interest.
- 6.2 Application PA18/02102 Application for approval of All Reserved Matters to Approved Outline Application (no. PA16/08105 dated 14th December 2016) for construction of a dwelling on land adjacent to Rosehill, Zelah, had not supported by the Parish Council as it stood and at the request of the Parish Council the plans had been amended to move the building back in line with the existing properties in Cost-Is-Lost. The application had been approved, although not all Parish Council members were in favour of the amended plans. The Parish Council's response had been within the 5-day protocol.
- 6.3 Application PA18/03563 Change of use of redundant stone barn to C3 dwelling at Northdowns Cottage, Junc N of East Downs to Henvver Lane, Zelah : the Parish Council had no objections. (3 in favour; 1 abstention).

7. Update on A30 improvements – Carland to Chiverton Cross

- 7.1 Nothing to report.

8. Village Improvements

- 8.1 Maintenance of Footpaths and Stiles : Cllr Wilson advised that with regard to the Balstyle stile which needed rebuilding, the Ramblers Association might be able to consider this as a nominated project for funding by Cornwall Council. Cllr. Wilson to investigate.
- 8.2 Woodchip at Henvver Lane : Team Maintenance Services were delivering a consignment of woodchip to the Henvver Lane garden, when supplies became available.
- 8.3 Bus Shelter Maintenance : Team Maintenance Services had quoted for power washing the inside of the bus shelter (i) as a one-off clean £100 or (ii) three times per year £250, added to our maintenance contract. It was agreed to purchase the one-off clean and monitor its durability.
Proposed : Cllr Orrell; Seconded : Cllr. Mewton. All in favour.

9. TMS Maintenance Contract

- 9.1 Concern was expressed about whether the verges' scheduled cut was too early, resulting in the loss of wild flowers. Discussion took place and it was thought that there was creep from the hedge onto the pavement between Henvver Lane and Hawkins Arms,

which could be tidied to keep the pavement passable, without cutting the verge.
It was agreed that members should visit these areas with a view to further discussion at the next meeting, to determine whether the verges were to be wildflower or grass.

10. Neighbourhood Plan

10.1 Discussion took place and the Chairman explained that the Parish Council had previously made enquiries and concluded that it was not appropriate for the needs and size of the Parish at that time. The project would require an agent and outside expertise to act on the Parish Council's behalf. It was agreed that Councillor Wilson should contact Guy Thomas at Cornwall Council to discuss the best approach.

Councillor Eathorne-Gibbons left the meeting at 8.48pm.

11. Truro Cycling Campaign

11.1 The aim of the campaign was to achieve a network of cycle routes around Truro. It was noted that this Council had made representation to Highways England for local paths and minor roads not to be disconnected in the construction of the A30 Chiverton – Carland Cross improvement.

11.2 It was agreed that the Chairman would provide a copy of St Allen Parish's consultation with Highways England to the Truro Cycling Campaign.

12. GDPR

12.1 The Clerk updated members on the General Data Protection Regulations (GDPR), due to become law on 25th May and the implications for St Allen Parish Council.

12.2 It was agreed that the Clerk should, with immediate effect, ensure that measures were in place to ensure compliance, including data protection and safe archiving or disposal of records which were not required. As it was not yet known if the Parish Council would be required to appoint a Data Protection Officer, members gave approval for the Clerk to undertake such duties as an interim measure.

13. Correspondence

13.1 There was no correspondence.

14. Finance / Accounts

14.1 Receipts : 09/04/18 Cornwall Council – Precept (1st Payment) £6,615.53

Payments to be made in May 2018

Date	Cheque Number	Payee	Details	Amount
16/04/18	101345	Kenwyn with St Allen PCC	Donation in lieu of Hall Rent 2017 – 2018	£ 250.00
16/04/18	101346	Cornwall ALC Ltd	Membership 2018 – 2019	£ 206.55
21/05/18	101347	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
21/05/18	101348	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
21/05/18	101349	Team Maintenance Services Ltd.	Maintenance Contract April (Invoice 204823)	£ 495.00

21/05/18	101350	Western Web Ltd.	Website Domain & Annual Renewal	£ 134.40
21/05/18	101351	Came & Company	Annual Insurance Renewal 1/6/18 (Ref 4197740)	£ 604.74
			TOTAL	£ 1,965.69

HSBC Community Account 01/05/18	£ 25,698.08
HSBC Business Account 01/03/18	£ 5, 595.13
Nationwide Investment (New Hall Fund)	£ 22,707.57

Total at 21/05/18	£ 54,000.78
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- 14.2 Charitable Requests : It was agreed that the following donations would be made :
- (i) CRUSE Bereavement Care £100 (Councillor Wilson declared interest) Proposed by Cllr Mc Culloch, Seconded by Cllr. Orrell. All in favour of those entitled to vote.
 - (ii) Cornwall Air Ambulance £100 (Councillor McCulloch declared interest) Proposed by Cllr Mewton, Seconded by Cllr. Wilson. All in favour of those entitled to vote.

14.3 Approval of Annual Accounts and Governance Statement had been covered by minute reference 5 of the Annual General Meeting.

15. Items for Next Agenda

- 15.1 To discuss TMS contract & timing of first cut of hedgerows & verges;
- 15.2 Ongoing discussion regarding requirements for a village hall building.

There being no further business the meeting closed at 9.21 pm

Next Meeting : Monday 18th June 2018 St. Allen Church 7.30 pm

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