

**ST ALLEN PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON MONDAY 18<sup>th</sup> JUNE 2018**  
**AT ST. ALLEN CHURCH**

Present: Cllr. Mc Culloch (Chairman)  
Cllr. Hare (Vice Chairman)  
Cllr. Hicks  
Cllr. Wootton

Apologies : Cllr. Orrell  
Cllr. Wilson  
Cllr. Eathorne-Gibbons

In Attendance: Miss J Ritchie (Clerk)

1. Suggestions from Members of the Public

1.1 No members of the public were present.

2. Minutes of the Meeting 21<sup>st</sup> May 2018

2.1 A number of amendments had been raised by Councillor Wilson but in her absence it was agreed to keep the minutes and add the matters for discussion at a relevant point in this meeting. Minutes of previous meeting on 21<sup>st</sup> May 2018 were signed by the Chairman.

3. Matters arising from the previous minutes

3.1 (i) GDPR : the Clerk had begun implementation measures towards GDPR compliance as previously agreed (item 12.2 minutes, May 21<sup>st</sup> 2018) and the Information Commission Office (ICO) website questionnaire completed by the Clerk indicated that this Parish Council was exempt from registering with the ICO and having to pay any subscription, due to it not processing and storing personal data. It was agreed that a statement should be put on this Council's website, advising members of the public of their right to unsubscribe if they felt that they had been contacted in error by the Parish Council.  
(ii) Village Hall Container Unit : Zelah Village Community Association were discussing this at their next meeting on July 11<sup>th</sup>.

4. Police Matters

4.1 No report had been received this month but a new Cornwall & Isles of Scilly Policing Update newsletter was available, which provided information on policing priorities, the diversity of the Police's work and issues faced and the Police's Partnership Team which deals with all aspects of community work.

5. Cornwall Council Matters

- 5.1 Councillor Eathorne-Gibbons had sent a report which the Chairman read out. He continued to be busy in 3 areas:- Cornwall Council “Corporate”, Cabinet Portfolio – CORSERV and Cornwall Council “back office” and Local.

Of the CC Corporate, the latest issue was confirmation from the Boundary Commission that the Council size will reduce from 123 members to 87 in 2021. His division, Ladock, St Clement & St Erme would become Probus and St Erme, resulting in the loss of St Allen to the North Coast and an increase in the electorate of 3500 to 5000.

Other corporate issues included the integration of health and social care, changes in back office functions in Cornwall Council together with their closer working with those in CORSERV, also health & local council issues, Cornwall Council corporate management responsibilities and the pitch to government on devolution.

Regarding CORSERV, actions were in hand to respond to the 25 recommendations on the strategic review of Cormac, plans were being developed for Spaceport at Newquay and there were changes in VIA, Cornwall Council’s joint venture with Notts CC. Within Cornwall Council, property and development matters were moving forward, while progress continued with CC’s major IT investment programme and improvements were being made on the CC contracts with its main suppliers.

At present, the A30 was the main issue in St Allen but Councillor Eathorne-Gibbons would continue to address any additional issues we may have.

6. Planning

- 6.1 There were no declarations of interest.  
6.2 The Parish Council had no objections to application PA18/03727 Application for completion and retention of a new road access to B3285 and hardstanding area for vehicles at Nathaniels Farmhouse, Nathaniels, Zelah.

7. Update on A30 improvements – Carland to Chiverton Cross

- 7.1 The Parish Council was awaiting an update from Josh Hodder (Highways England) concerning (i) the junction at Henvor Lane; (ii) the Church Lane underpass; (iii) the proposed distributor road at the Zelah Lane end of the village; (iv) proposals for the section of A30 at Marazanvose. Members expressed concern that the Parish Council had not been given an update by Highways England. It was noted that individuals had been informed about proposed developments but only concerning the part of the village where they lived. No overall plans had been provided.  
7.2 The only opportunity for the public to make representation would be when Highways England made the final planning application. It was agreed that this was not a satisfactory situation and that the Parish Council would continue to apply to Highways England for a response to the points raised in 7.1.

8. Village Improvements

- 8.1 It was noted that the stile at Balstyle and the Tolgroggan / Trellice bridge were in need of repair. As the Ramblers Association had a budget for small projects and repairs and REACT could provide the skills required to do this work, Councillor Wilson was investigating the possibility of both projects going forward on this basis.

- 8.2 Further discussion took place on the trimming of verges in the village and the ongoing problem of pavement creep which was affecting the area opposite Polstain Farm, the stretch from the Hawkins Arms to the fruit trees and at the Zelah Lane end of the village. Consideration was given to whether verges in the village should be strimmed back to grass or left as wildflower verges, as previously suggested by Councillor Wilson. It was agreed to check with Team Maintenance Services that the contract allows for tidying of the verges and pavement creep twice a year. It was Proposed by Councillor Wootton, Seconded by Councillor Hicks, that the verges were maintained as grass, not wildflower verges. A vote was taken; all in favour.
- 8.3 Village Fete: it was reported that the fete was successful, and the evening function and entertainment had been well supported. Members praised the organising committee for their hard work.
- 8.4 It was suggested that a function such as the village fete would benefit from having a cricket pavilion type of building on site and this might be considered as an alternative to the container unit previously discussed. It was agreed to consider this further at the July meeting, when input from ZVCA should also be available.
- 8.5 Playing Field equipment: the repairs recommended by ROSPA were approved and an order placed with Outdoor Play People. Future items of new play equipment were discussed and agreed in principle. To be considered further.
- 8.6 Neighbourhood Plan: Councillor Wilson had previously raised the issue of why this Parish Council did not have a Neighbourhood Plan and it was agreed that she could research it with CPRE and report back. The Chairman advised members that at a recent Community Network Panel meeting, it was noted that a planning application for a housing development near Cubert was approved, even though the local Parish Council had its own Neighbourhood Plan which was against development at the relevant location.
- 8.7 Playing Field hedge cutting: It was agreed that the hedges in the playing field should be cut back in the autumn, both inside the field and outside on the road. For future agenda.

9. TMS Maintenance Contract

- 9.1 Already covered in item 8.2.

10. Correspondence

- 10.1 Boundary Commission Local Government Report : already covered in item 5.  
It was noted that the proposed changes would be advantageous for this Parish Council as it would be included with the North Coast parishes. It was agreed that there was no need for this council to make representation on the draft recommendations.

11. Finance / Accounts

11.1	Receipts :	17/05/18	Cornwall Council Street Cleaning Grant	£	917.93
		02/03/18	Business Account Interest to 01/03/18	£	0.98
		01/06/18	Business Account Interest to 31/05/18	£	0.98

Payments to be made in June 2018

Date	Cheque Number	Payee	Details	Amount
18/06/18	101352	Cruse Bereavement Care	Donation	£ 100.00
18/06/18	101353	Cornwall Air Ambulance Trust	Donation	£ 100.00
18/06/18	101354	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
18/06/18	101355	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
18/06/18	101356	Team Maintenance Services Ltd.	Maintenance Contract May (Invoice 204915)	£ 495.00
			<b>TOTAL</b>	<b>£ 970.00</b>

HSBC Community Account 01/06/18 £25,584.72

HSBC Business Account 01/06/18 £ 5,597.09

Nationwide Investment (New Hall Fund) £22,707.57

Total at 18/06/18 £53,889.38

12. Items for Next Agenda

12.1 It was agreed that with immediate effect, the Clerk would send members a draft monthly agenda three days before the final agenda was published. This would allow more opportunity to put additional items on the agenda.

13. Date of Next Meeting

13.1 Monday 16<sup>th</sup> July St Allen Church 7.30pm

There being no further business the Chairman closed the meeting at 9.10pm.

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