

ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 16th JULY 2018
AT ST. ALLEN CHURCH

Present: Cllr. Mc Culloch (Chairman)
Cllr. Hicks
Cllr. Orrell
Cllr. Wilson
Cllr. Wootton

Apologies : Cllr. Hare
Cllr. Mewton
Cllr. Eathorne-Gibbons

In Attendance: Miss J Ritchie (Clerk)

1. Suggestions from Members of the Public

1.1 No members of the public were present.

2. Minutes of the Meeting 18th June 2018

2.1 Councillor Wilson raised concern that the minutes should have reported two separate issues regarding village maintenance: (i) the timing of the verge cutting in spring by TMS which appeared to be too early and cut down daffodil growth before the stems had died back. It was reported that the Zelah Village Community Association also had expressed concern; (ii) Pavement creep at the eastern end of the village which was making the surface difficult to walk on, causing pedestrians to step out into the road.

2.2 Discussion took place and it was agreed to request the Parish Council's contractors to cut around the daffodil growth next year, or even consider changing their schedule to ensure a later cut, after the daffodils have flowered and stems died back.

2.3 The Parish Council had no influence over the cutting of verges at the Herver Lane end of the village as these were a visibility splay and were trimmed by Cornwall Highways. Councillor Wilson had received feedback from ZVCA to the effect that wildflower areas had been planted at this location only to be cut back before they could be enjoyed.

2.4 The minutes of the meeting 18th June 2018 were approved and signed by the Chairman, with the following amendment: Item 8.2 delete "as suggested by Councillor Wilson".

3. Matters arising from the previous minutes

3.1 There were no matters arising.

4. Police Matters

4.1 No report had been received this month.

5. Cornwall Council Matters

- 5.1 Councillor Eathorne-Gibbons had sent a report which was taken as read. He continued to be busy in 3 areas: (i) CORSERV in which the Cormac Action Plan was progressing well following the strategic review. Discussions continued with Notts CC on VIA with plans due to be finalised in the Autumn. CDC was working well and further news on Spaceport was expected in due course. (ii) Back Office Functions: Cornwall Council's investment in improved IT facilities was progressing well, while management of the Property Portfolio was being brought together with finalisation of plans for rationalisation and improvement. Councillor Eathorne-Gibbons continued to take a close interest in Cornwall Council's property development programme, including the proposed re-development of the former Carrick Office site. New arrangements with Cornwall Council suppliers were progressing well, with Councillor Eathorne-Gibbons suggesting that a close, listening approach was needed; (iii) Issues within his Division include the A30 improvements and their impact on St Allen and Zelah and the proposed new boundary changes. Councillor Eathorne-Gibbons continued to address any issues that members might have.

6. Planning

- 6.1 There were no declarations of interest.
- 6.2 PA18/05398 Variation of condition 5 in respect of decision PA14/08005 dated 10/10/04 (provision of SMW Solar Park and ancillary infrastructure) to allow a light to be affixed to To the DNO building for health and safety purposes, was not supported by the Parish Council. The original planning application did not include a light and it was considered inappropriate to install one now, in a rural dark sky location, where a PIR could be easily triggered by wildlife. Parish Council voted unanimously against the application. (Proposed by Councillor Hicks, Seconded by Councillor Wilson).
- 6.3 PA18/06275 Non-material amendment to application PA18/02642 in respect of changing the top of the walls of the orangery at Chyverton Castle, Zelah to include castellations which were more in keeping with the existing property: Parish Council voted unanimously in support of the application. (Proposed by Councillor McCulloch, Seconded by Councillor Orrell).

7. Update on A30 improvements – Carland to Chiverton Cross

- 7.1 The Chairman had written to Sarah Newton MP, expressing concern that the Parish Council had not been given any updates by Highways England since February. Mrs Newton was forwarding the complaint to the Department of Transport. Discussion took place with concern raised that (i) Highways England had ceased communicating with the Parish Council since the change of Project Manager and the project's Planning Consultation stage was due to finish by the end of the summer; (ii) Highways England had not worked with the Parish Council, as promised, to include in their plans the features requested. Councillor Wilson advised that some of these same items were being raised as suggestions at the Access Forum, particularly the "green" bridge and Church Lane access. Councillor McCulloch to report back when more information available.

8. Village Improvements

8.1 Playing Field:

- (i) The repairs recommended by ROSPA had been carried out by Outdoor Play People;
- (ii) The suggested container/pavilion had not been discussed by the Zelah Village Community Association as their July meeting had been deferred. It was important that this Council had feedback from ZVCA on whether the village needed this facility before any further decisions were made. It was noted that Councillor Hare was the Parish Council's representative to ZVCA;
- (iii) Councillor Wilson suggested that there was a need for a first aid point in the village and a community building could potentially house this equipment;
- (iv) It was agreed to trim back and tidy the hedges in the Playing Field in early September.

8.2 Maintenance of Paths & Stiles:

- (i) Councillor Wilson had suggested to the Ramblers Association that the Balstyle stile could be nominated for a re-build by REACT and was waiting to hear further;
- (ii) Tolgroggan bridge – a village walk was being arranged in September at this location, to assess what repairs were needed and whether they could be financed from the Ramblers Association budget;
- (iii) the path leading over the stile by Trecice Farm was being cut by TMS as part of the contract;
- (iv) The stile on the Tolcarne – Trecice path was overgrown and was not scheduled for trimming as it was not a designated Gold path. Councillor Wilson volunteered to undertake the clearance if required.

8.3 Pavement Clearance in the Village:

TMS was clearing the pavement creep and weeds through the village during July, as part of the maintenance schedule.

9. Neighbourhood Plan

- 9.1 Having researched the viability of having a Neighbourhood Plan for St Allen, Councillor Wilson had received input from a neighbouring community, which had suggested that having a Community Plan might be an alternative starting point as this recognised a community's assets, such as parks and monuments. Councillor McCulloch advised that a Community Plan can be adopted at a later stage, into the Neighbourhood Plan; however, either option required volunteers to give their time and expertise and there was also a cost factor. Discussion took place and Councillor Wilson advised that there might be some interest in the Parish to create a Community Plan. For further discussion.

10. Correspondence

10.1 Letters of thanks from Cruse Bereavement Care and Cornwall Air Ambulances for donations received, were noted.

10.2 An e-mail request from an individual member of the ZVCA requesting a donation towards the village fete was agreed in principle but it was noted that the request had not been made by an official of the ZVCA on ZVCA letterhead. After discussion, it was Proposed by Councillor Wootton and Seconded by Councillor Wilson that the Parish Council made a donation of £250 towards the evening function held at the village fete, provided that ZVCA send an official request as noted. A vote was taken and the matter was approved unanimously.

11. Finance / Accounts

11.1

Payments to be made in July 2018

Date	Cheque Number	Payee	Details	Amount
16/07/18	101357	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
16/07/18	101358	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
16/07/18	101359	Team Maintenance Services Ltd.	Maintenance Contract June (Invoice 204996)	£ 495.00
16/07/18	101360	Team Maintenance Services Ltd.	Bus Shelter Clean (Invoice 205023)	£ 120.00
16/07/18	101361	Outdoor Play People	Repairs to Playing Field Equipment (Invoice 1011)	£ 689.40
16/07/18	101362	Mrs Claire Evans	N Coast Cluster Group Honorarium 2017/18 (Invoice 15/7/18)	£ 110.00
			TOTAL	£ 1,689.40

HSBC Community Account 01/07/18	£24,525.32
HSBC Business Account 01/06/18	£ 5,597.09
Nationwide Investment (New Hall Fund)	£22,707.57

Total at 16/07/18	£52,829.98
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12. Items for Next Agenda

12.1 Camellias at Two Burrow Hill – discuss cutting back, strimming by local contractor.

13. Date of Next Meeting

13.1 Monday 20th August St Allen Church 7.30pm

There being no further business the Chairman closed the meeting at 9.20pm.

