

**ST ALLEN PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON MONDAY 20<sup>th</sup> AUGUST 2018**  
**AT ST. ALLEN CHURCH**

Present: Cllr. Mc Culloch (Chairman)  
Cllr. Hare (Vice-Chairman)  
Cllr. Mewton  
Cllr. Orrell

Apologies : Cllr. Hicks  
Cllr. Wilson  
Cllr. Wootton

In Attendance: Miss J Ritchie (Clerk)  
Cllr. Eathorne-Gibbons (until point mentioned)  
1 member of the public (until point mentioned)

1. Suggestions from Members of the Public

- 1.1 The member of the public, who was a resident of Henver Lane, expressed concern about a recent petition, supported by residents in the village, against any closure of Henver Lane, now or in the future.

It was agreed to bring agenda item 15 forward. A short discussion took place.

As the Parish Council had requested closure of Henver Lane on completion of the new A30, this petition did not reflect this Council's position and created a conflict between Henver Lane residents' safety and road users who wished to have access through the village. The Chairman advised that Cornwall Highways agreed, in principle, to an eventual upgrade of the road from Trevemper to Boxheater, which could ultimately address the problem.

It was agreed to discuss the matter fully at the next meeting, when more members were present.

The member of the public left the meeting at 7.45pm.

2. Minutes of the Meeting 16<sup>th</sup> July 2018

- 2.1 The minutes of the meeting 16<sup>th</sup> July 2018 were approved and signed by the Chairman.

3. Matters arising from the previous minutes

- 3.1 The Clerk advised that a written request for a donation towards the village fete evening event had been received from the Zelah Village Community Association.

4. Police Matters

4.1 No report had been received this month.

5. Cornwall Council Matters

5.1 Councillor Eathorne-Gibbons reported that (i) discussion was continuing, at Cabinet level, on the Integration of Health and Social Care, to agree a way forward; (ii) he was involved in the initial stages of discussion for the re-development of Carrick House.

5.2 Councillor Eathorne-Gibbons continued to address any issues that members might have.

Councillor Eathorne-Gibbons left the meeting at 7.55pm.

6. Planning

6.1 There were no declarations of interest.

6.2 PA18/06525 Outline planning permission with all matters reserved: Erection of three Dwellings Land East of Brae Cottage – road from Henvver Lane to Nancarrow, Zelah TR4 9HW : Parish Council supported the outline scheme but recommended that drainage issues were addressed in detail at application and that the design of the dwellings should be in keeping with surrounding properties. (Proposed by Councillor McCulloch, Seconded by Councillor Orrell). A vote was taken and the matter was carried unanimously.

6.3 PA18/007051 Conversion and extension to a redundant small two-storey barn, to form a single new family dwelling close to the family home at land above Lanner Mill Road from Penny Come Quick to Well Meadow Bungalow, St Allen was supported by the Parish Council. (Proposed by Councillor McCulloch, Seconded by Councillor Mewton). A vote was taken and the matter was carried unanimously.

7. Update on A30 improvements – Carland to Chiverton Cross

7.1 Following the Chairman's letter to Sarah Newton MP, expressing concern that the Parish Council had not been given any updates by Highways England since February 2018, Mrs Newton had written to Highways England but to date had not received a reply.

7.2 A short discussion took place and concern was expressed at Highways England's lack of communication.

8. Village Improvements

8.1 (i) it was agreed to trim back and tidy the hedges of the playing field in mid-September, to remove excess growth;  
(ii) the contractors had cleared the pavements and paths through the village and cut back the hedges where required;  
(iii) the junction at Two Burrow Hill had been tidied and excess growth cleared behind the camellias;  
(iv) Defibrillator and Resuscitation training: Councillor Wilson to give update at next meeting.

9. Rights of Way - Maintenance of Paths & Stiles

9.1 (i) the path leading over the stile by Trerice Farm had been cut by TMS as part of the contract;  
(ii) repair of the stile at Balstyle and repairs to the bridge in the valley at Tolgroggan: Councillor Wilson to give update at the next meeting.

10. Neighbourhood Plan  
10.1 Councillor Wilson to give update at the next meeting.

It was agreed to bring forward agenda item 14.

11. Housing Report from North Coast Cluster Group  
11.1 Councillor McCulloch explained that although a Parish Council's Neighbourhood Plan could identify land that it did not wish to be developed, this was being overruled by Planning using the clause of Rural Exemption for Affordable Housing, which permitted building on land not normally earmarked for housing. The North Coast Cluster Group was concerned that the rapid identification of potential sites in NCCG parishes was outstripping the actual requirement for affordable housing as stated in Cornwall Council's rural needs survey. This had the effect of land banking greenfield sites for future housing, affordable or otherwise and the North Coast Cluster Group was seeking support from the North Coast parishes in addressing the issue with Planning, that the concerns and needs of local communities should be taken into consideration regarding the development of greenfield sites.  
11.2 A short discussion took place and it was agreed to support the North Coast Cluster Group.

12. Parking in Zelah  
12.1 A resident in Zelah had expressed concern that vehicles parked on High Road close to the Cost-Is-Lost junction were impeding visibility at the junction. A short discussion took place and it was agreed that the matter was not within the Parish Council's jurisdiction. If cars were parked illegally then the matter should be reported to the police.  
12.2 It was agreed that in future parishioners should be asked to submit any concerns to the Parish Council in writing.

13. Correspondence  
13.1 Henvy Lane petition: already covered in item 1.  
13.2 Guy Thomas, Community Network Panel Highways Scheme: funding was available from the Highways Community Budget for traffic order-related improvement schemes in the North Coast parishes. St Allen was invited to identify any such requirements within its Parish. A short discussion took place and it was agreed to wait until the new A30 was in place and then identify any requirements we may subsequently have.

14. Finance / Accounts  
14.1 Payments to be made in August 2018

Date	Cheque Number	Payee	Details	Amount
14/08/18	101363	Zelah Village Community Association	Donation towards village fete evening event	£ 250.00
20/08/18	101364	HM Revenue & Customs	Tax on Clerk's Wages	£ 55.00
20/08/18	101365	J. Ritchie	Clerk's Wages (Nett)	£ 220.00
20/08/18	101366	Team Maintenance Services Ltd.	Maintenance Contract July (Invoice 205107)	£ 495.00
<b>TOTAL</b>				<b>£ 1,020.00</b>

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HSBC Community Account 01/08/18	£23,655.32
HSBC Business Account 01/08/18	£ 5,597.09
Nationwide Investment (New Hall Fund)	£22,707.57
Total at 20/08/18	£51,959.98

15. Items for Next Agenda

- 15.1 Henvver Lane Petition
- 15.2 Defibrillator & Resuscitation training
- 15.3 Rights of Way – maintenance of paths / stiles

16. Date of Next Meeting

- 16.1 Monday 17<sup>th</sup> September St Allen Church 7.30pm

There being no further business the Chairman closed the meeting at 9.12pm.