

ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 19th NOVEMBER 2018
AT ST. ALLEN CHURCH

Present: Cllr. McCulloch (Chairman)
Cllr. Hicks (from point mentioned)
Cllr. Mewton (until point mentioned)
Cllr. Orrell
Cllr. Wilson
Cllr. Wootton (from point mentioned)

Apologies : Cllr. Hare

In Attendance: Miss J Ritchie (Clerk)
Cllr. Eathorne-Gibbons (until point mentioned)
Mr Josh Hodder, Highways England (until point mentioned)
Mr Rick Clayton, Cornwall Highways (until point mentioned)
Publicity Officer, Highways England (until point mentioned)
5 members of the public (until points mentioned)

It was agreed to bring agenda item 11 forward.

1. Update on A30 Improvement Carland to Chiverton
- 1.1 There were no declarations of interest.
- 1.2 Mr Rick Clayton, representing Cornwall Highways, gave a short presentation explaining his role, which was to ensure that local highways issues were addressed when the new A30 was built. He was conducting informal consultations at this stage. Mr Josh Hodder, Highways England Project Manager, advised that their application had been accepted for examination by the Planning Inspectorate.

Councillors Hicks and Wootton entered the meeting at 7.37pm.

Mr Hodder advised that areas where the public have expressed concern would be addressed. It was expected that work on the new A30 would start in March 2020. Highways England was producing a document explaining what they had achieved to date and expected to achieve going forward.

- 1.3 The Parish Council raised points of concern, which were discussed and addressed:
 - a) Bridleway access Two Burrows/Shortlanesend Road: would come under Cornwall Highways remit; local consultation required;
 - b) Church Lane Tunnel: the creation of a tunnel under the existing A30 was not part of Highways England's planning application. It had been suggested that this could be done at the same time as the new A30 was created, to reduce costs. The Parish Council should write to Highways England to support its request.
 - c) Henvier Lane/Scotland Road/Boxheater/Fiddlers Green/Crantock: Cornwall Highways were investigating, as priority, ways in which access and traffic flow could be improved. It was suggested the project could be implemented during construction of the A30, to ensure seamless flow. Cornwall Highways expected to complete its research by February 2019.

- d) Reduced traffic in Zelah: Highways England was planning to fund streetscaping and other improvements for the village, to enhance its character and promote pedestrian and cycle movement. Cornwall Highways were seeking designated funding from Highways England for this purpose. Traffic needed to be encouraged away from the village and onto the new local road.
- 1.4 It was agreed that the Parish Council should make representation in writing to Highways England, of the points raised in item 1.3.

The Chairman thanked Highways England and Cornwall Highways for their presentation.

Councillor Mewton expressed his disappointment at Highway's England's plans. By cutting the new road through Marazanvose, he felt that Highways England was destroying the local community and the road should not have been sited there. The Chairman advised Councillor Mewton that he was expressing a personal interest which risked breaching Councillors' Code of Conduct. However, Councillor Mewton continued to make his point.

Mr Josh Hodder, Mr Rick Clayton and their colleague left the meeting at 8.25pm.

2. Suggestions from Members of the Public

- 2.1 Members of the public expressed concern at the lack of communication from Highways England, particularly regarding future plans for improving Boxheater junction. Cllr. McCulloch was raising this issue at the next North Coast Cluster Group meeting.
- 2.2 A discussion took place on the proposed new routes and their connectivity.

Four members of the public left the meeting at 8.42pm.

3. Apologies of absence

- 3.1 Apologies were received from Councillor Hare.

4. Clerk to explain the procedure for amending minutes

- 4.1 The Clerk had sought advice from Cornwall Association of Local Councils (CALC) and explained the procedure to members. Corrections were made to the minutes for September 2018 and were initialled by the Chairman and Clerk. An amended set of minutes would be posted on the notice board and website.

5. Approval of the Amended Minutes of the meeting held on 17th September 2018

- 5.1 The amended minutes of the meeting held on 17th September 2018 were approved and then signed by the Chairman.

6. Approval of the Minutes of the meeting held on 15th October 2018

- 6.1 The minutes of the meeting held on 15th October 2018 were approved and then signed by the Chairman. (Proposed: Cllr. Wootton, Seconded: Cllr. Orrell, carried unanimously.)

7. Matters arising from the Minutes

- 7.1 The lane from Ventontrissick to Tretherras was scheduled for trimming.
- 7.2 The hedges around the playing field and in the road outside had been trimmed.

8. Police Matters

- 8.1 No Police report had been received

9. Cornwall Council Matters

- 9.1 Councillor Eathorne-Gibbons reported that he was overseeing Cornwall Council's investigation of its property assets and building improvements.
- 9.2 Property Development included: (i) re-development of the former Carrick Council offices; (ii) improvements to the site at Langarth; (iii) Commercial development projects; (iv) Housing Development projects; (v) discussion on local housing needs and the guidance for application.
- 9.3 Councillor Eathorne-Gibbons would continue to address any local issues that were raised.

Councillor Mewton left the meeting at 9.03pm.

Councillor Eathorne-Gibbons left the meeting at 9.04pm

10. Planning

- 10.1 There were no declarations of interest.
- 10.2 Application PA18/09619: Annex for elderly dependant relative at Penny Come Quick, Zelah, Truro : members did not object to the applicant's need but expressed concern that the design was inappropriate relative to the existing property. It was agreed to submit comment to this effect. (Proposed by Councillor Hicks, Seconded by Councillor Wootton, carried unanimously).
- 10.3 Application PA18/10384: Conversion of agricultural barn to form dwelling including detached carport/store, installation of septic tank and improvement to existing access at Nanjewick, Killvose Farm, Marazanvose, Truro: members supported the application. (Proposed by Councillor Wootton, Seconded by Councillor McCulloch, carried unanimously).

11. Parish Improvements, projects and Maintenance

- 11.1 The playing field slide was in need of repair. Cllr. Hare would be asked to obtain quotes in time for the next meeting.
- 11.2 Date for next defibrillator training session: Monday 26th November, 8.00pm, Hawkins Arms.
- 11.3 Container Unit – Councillor Hare to give a report at the next meeting.
- 11.4 The camillias at Two Burrow Hill would be mulched.

12. To consider a Parish Council Facebook page for minutes

- 12.1 The Clerk explained that the Parish Council could not have a Facebook page because of implications for GDPR and Cornwall Council's Monitoring Officer had also advised against it. She reminded members that this Council was already meeting its legal obligation by displaying the minutes on its website and on the noticeboard.
- 12.2 Discussion took place and it was agreed that St Allen Parish Council would not have a Facebook page. However, the Zelah Village Community Association had offered to direct its Facebook users to the Parish Council's website to access the minutes. This was agreed.

One member of the public left the meeting at 9.55pm.

13. Finance / Accounts

- 13.1 Precept: Clerk had prepared draft budgets for members to consider. After discussion it was agreed to increase the Precept by 4% for the 2019/2020 Financial Year. (Proposed by Councillor McCulloch, Seconded by Councillor Orrell, carried unanimously).
- 13.2 Payments to be made in November 2018

Date	Cheque Number	Payee	Details	Amount
19/11/18	101373	HMRC	Tax on Clerk's Wages	£ 26.00
19/11/18	101374	J. Ritchie	Clerk's Wages (Net)	£ 249.00
19/11/18	101375	Team Maintenance Services Ltd.	Maintenance Contract October (Invoice 205318)	£ 495.00
19/11/18	101376	PKF Littlejohn LLP	External Audit – Invoice SB201803220	£ 240.00
19/11/18	101377	Cornwall ALC Ltd	Invoice 1819-391 Clerk's Course Budgeting & Precepting	£ 36.00
			TOTAL	£ 1,046.00

HSBC Community Account 01/11/18	£26,921.44
HSBC Business Account 01/11/18	£ 5,598.28
Nationwide Investment (New Hall Fund)	£22,707.57
Total at 19/11/18	£55,227.29

14. Items for Next Agenda

- 14.1 Report on the tree lighting and Christmas Carols event on 10th December.
14.2 To discuss work needed on the playing field slide and agree action.

15. Date of Next Meeting

- 15.1 Monday 17th December St Allen Church 7.30pm

There being no further business the Chairman closed the meeting at 10.15pm.

