

**ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 15th APRIL 2019
AT ST. ALLEN CHURCH**

Present: Cllr. McCulloch (Chairman)
Cllr. Hicks
Cllr. Orrell
Cllr. Wootton

In Attendance: Miss J Ritchie (Clerk)
Cllr. Eathorne-Gibbons

1. Chairman's Announcements
 - 1.1 No Chairman's announcements.
2. Suggestions from Members of the Public
 - 2.1 No members of the public present.
3. Apologies of Absence
 - 3.1 Apologies were received from Councillors Hare, Mewton and Wilson.
4. Approval of the Minutes of the meeting held on 18th March 2019
 - 4.1 The minutes of the meeting held on 18th March 2019 were approved and then signed by the Chairman and the Acting Chairman of the March meeting.
5. Matters arising from the Minutes
 - 5.1 Cormac were investigating reinstatement of the verge at Nathaniels.
6. Cornwall Council Matters
 - 6.1 Councillor Eathorne-Gibbons continued to be involved in: (i) Property Portfolio – development of a new structure on Housing and Commercial development matters; (ii) IT Investment Programme; (iii) CORSERV. He would continue to raise any issues and concerns that this Parish may have.
 - 6.2 Councillor Eathorne-Gibbons answered members' questions on progress of the Stadium for Cornwall, which was ongoing but still being discussed at national level; Councillor Eathorne-Gibbons would have oversight of the associated road structure for access to the stadium.
7. Police Matters
 - 7.1 This Council was now signed up to the Police's new Devon & Cornwall Alert Service, which reported local incidents and information back to us.
8. Planning
 - 8.1 Planning Application PA19/00011/NDP Plan Proposal Submitted for the Designated St Erme Neighbourhood Area: A general discussion took place and it was agreed that members submitted any feedback or comments they may have to Cornwall Planning before the Statutory Consultation ended on 16th May.

9. A30 Chiverton to Carland

9.1 The Chairman reported on his meeting with Highways England regarding a Statement of Common Ground:

- a) St Fredas – Shortlanesend Road: This Council agrees to disagree with Highways England. Plans to close off the section of road past St Fredas would, this Council believes, make crossing the existing A30 too dangerous, as there are no visibility splays. The Chairman was arranging a site meeting with Sarah Newton MP, to discuss.
- b) Church Lane tunnel under old and new A30s: This Council agrees to disagree with Highways England. It does not support its decision not to fund a tunnel under the existing A30. It is important that Church Lane is accessed so that pedestrians, cyclists, horse riders, etc. have safe access through and do not have to cross over the road.
- c) Lay-bys: Agree with Highways England. The lay-bys will be positioned in a deep cutting, which will mitigate any noise from the lay-bys going into the village. A restriction will be put on refrigerated vehicles, with no overnight stopping allowed and the appropriate signage.
- d) Trevalso Underpass: Agree with Highways England, providing the tunnel is suitable for farm vehicles and HGVs. The Parish Council queries whether the junction out of the tunnel will be set to point traffic away from the village and onto the existing A30, which would be the preferred option.
- e) Designated footpath from the village to Henvver Lane: Agree with Highways England re positioning on the same side of the road as Polstain Farm, but request that Highways England allow Parish Council the small spur of land on the Trevalso side, to be used as a public open space.

Councillor Eathorne-Gibbons left the meeting at 8.40pm.

- f) Green Bridge: Agree with Highways England on its use for horse/cyclists/walkers and light farm vehicles and as a bat run, providing the Shortlanesend Road is re-designed to make it suitable for access by heavier farm traffic, as required by Chynoweth Farm and others on that route.

9.2 These amendments to be submitted to Highways England, for amendment of their draft Statement of Common Ground.

10. Feedback regarding a community building (pavilion/container unit) for Playing Field

10.1 Discussion took place. It was agreed that a container unit was the option preferred. Funding suggestions were offered, including the ARUP funding post-A30. It was agreed to consider further when the outcome of this funding is known, but keep this as an agenda item for discussion.

11. Repair/replacement of slide in the Playing Field

11.1 Quotations were considered and it was agreed to replace with a stainless steel slide, similar to the existing one, at a cost of £4079 (inc VAT). Parish Council to remove the existing slide. Proposed by Councillor Hicks, Seconded by Councillor McCulloch. Carried unanimously.

12. Rights of Way – maintenance of paths and stiles

12.1 Tolgroggan wooden footbridge: Councillor Orrell had visited the site and reported that some of the planks on the bridge were rotted. It was noted that Cornwall Council had increased its footpath budget for the forthcoming year and the Chairman asked Councillor Eathorne-Gibbons to progress the repairs with Cornwall Council.

13. To appoint two representatives to attend a Parish Council Boundary Review meeting arranged by Truro City Council on 7th May

13.1 Discussion took place. It was agreed to write advising Truro City Council that this Council would not be represented at the meeting as the members were satisfied with the present boundary arrangements for this Parish; but if other Parishes wished to make alterations to their boundaries, that they advised this Council of any proposals.

14. Correspondence

14.1 There were no items of correspondence.

15. Finance, Spending, Accounts and current month's payments

15.1 Payments to be made in April 2019

Date of Cheque	Cheque Number	Payee	Details	Amount
15/04/19	101393	J. Ritchie	Clerk's Wages	£ 275.00
15/04/19	101394	Team Maint Services Ltd.	Maintenance Contract March (Inv. 205668)	£ 495.00
15/04/19	101395	Playsafety Ltd	ROSPA Annual Inspection Playing Field (Inv. 40867)	£ 94.80
15/04/19	101396	Cornwall ALC Ltd	Annual Membership Subscription 2019/20 (Inv. 1920-128)	£ 231.34
15/04/19	101397	J Ritchie	Reimbursement of payment made to Brightpay for Payroll software (inv 209232)	£ 58.80
15/04/19	101398	Zelah Village Community Assn	Donation towards village fete evening event	£ 250.00
TOTAL				£1,404.94

HSBC Community Account 01/04/19	£23,335.44
HSBC Business Account 01/03/19	£ 5,603.65
Nationwide Investment (New Hall Fund)	£22,707.57
Total at 15/04/19	£51,646.66

15.2 The Clerk explained that HMRC had identified an overpayment of tax on the Clerk's wages in the previous financial year. To correct this, no tax would be paid in the monthly returns until the credit had been used. Cheque 101398 was a re-

issue of cheque 101363 in August 2018, which had not been presented.

15.3 Councillor Hicks to ask the Internal Auditor if he would audit this Council's accounts for the financial year ending 31st March 2019.

15.4 Clerk to check with the external auditor whether, as a smaller Council, we met the criteria for exemption from a full External Audit.

16. Items for Next Agenda

16.1 No items were given.

17. Date of Next Meeting and AGM

17.1 Monday 20th May 2019 St Allen Church 7.00pm (AGM), 7.30pm (Parish Council meeting).

There being no further business the Chairman closed the meeting at 9.50pm.