

**ST ALLEN PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON MONDAY 15<sup>th</sup> JULY 2019  
AT ST. ALLEN CHURCH**

Present: Cllr. McCulloch (Chairman)  
Cllr. Mewton  
Cllr. Wilson  
Cllr. Wootton

In Attendance: Miss J Ritchie (Clerk)  
Cllr. Eathorne-Gibbons (until point mentioned)

1. Chairman's Announcements
  - 1.1 No Chairman's announcements.
2. Suggestions from members of the public
  - 2.1 No members of the public present.
3. Apologies of Absence
  - 3.1 Apologies were received from Councillors Hare, Hicks and Orrell.
4. Approval of the Minutes of the meeting held on 17<sup>th</sup> June 2019
  - 4.1 The minutes of the meeting held on 17<sup>th</sup> June 2019 were approved and signed by the Chairman.
5. Matters Arising from the minutes
  - 5.1 There were no matters arising.
6. Cornwall Council Matters
  - 6.1 Councillor Eathorne-Gibbons advised that he had attended two public meetings concerning climate change, in which more forestation was favoured but windfarms and solar panels opposed. A paper was being prepared for Cabinet, anticipated submission in September.
  - 6.2 Councillor Eathorne-Gibbons continued with his involvement in the management of Cornwall Council's estates and was working with other cabinet members on housing and with the Chair of CORSERV on recruitment. He was involved in the development of WiFi in Council offices. The Cornwall Spaceport Project was ongoing.
  - 6.3 Councillor Eathorne-Gibbons answered members' questions: 1) Councillor Wilson welcomed Cormac's delay in verge cutting until flowering had finished; this change in policy was the result of raised public concern. 2) Councillor Mewton endorsed tree planting as an effective means to negate carbon emissions; Cornwall Council was working on identifying the best climate change options.
  - 6.4 Councillor Eathorne-Gibbons would continue to address any local issues.
7. Police Matters
  - 7.1 Nothing to report.

8. Planning
  - 8.1 Planning Application PA19/05801 Listed building consent to remove oil contaminated building structure – internal wall, floor and possibly foundation in kitchen and living room at Shirley Farmhouse, Zelah, TR4 9HT, was approved unanimously. (Proposed by Councillor Wootton, Seconded by Councillor Wilson).
  
9. A30 Chiverton to Carland
  - 9.1 As ARUP were not present it was agreed to invite them to next month's meeting to discuss the post-A30 streetscaping.
  - 9.2 The proposed 20mph speed limit at junctions on the local road was considered unrealistic, as elsewhere the speed limit would be 30mph. Councillor Eathorne-Gibbons would ask Cornwall Highways to discuss the matter with the Parish Council.
  
10. Playing Field
  - (i)Replacement Slide
    - 10.1 The new slide was in place.
  - (ii)Replacement timber posts for zip-wire
    - 10.2 South West Play had quoted £2,100 to replace the defective legs and cross beams. It was agreed to have the work carried out as a matter of urgency. (Proposed by Councillor Wootton, Seconded by Councillor Wilson, approved unanimously).
  - (iii)New path/walkway around the park
    - 10.3 Councillor Wilson had asked Streetscape to cost this as part of the post-A30 Project and add it into their plan of works. Councillor Wootton suggested an alternative that a path could be dug out and infilled with road planings when the A30 work starts, then tarmac overlaid later. It was agreed to discuss as an agenda item at the next meeting.
  
11. Rights of Way – maintenance of paths and stiles
  - 11.1 Tolgroggan wooden footbridge: Councillor McCulloch had a site visit with the Countryside Rights of Way Officer, who was engaging with REACT who could undertake the repair project. Councillor Wilson advised that REACT were assessing the site and would liaise with Cormac to repair within the next month. A full repair was preferable, but temporary work could be undertaken to prevent closure of the bridge. Councillor McCulloch would ask Streetscape to assess the Balstyle stile as a repair project.
  
12. Feedback on Zelah Fun Day
  - 12.1 Further feedback included the successful Village Garden Open Days.
  
13. Correspondence
  - 13.1 Correspondence from Jon Rowell, Cornwall Council, regarding upgrade of Footpath to restricted byway, was noted.
  - 13.2 Code of Conduct Assessment Decision from Cornwall Council Corporate Governance: discussion took place and members noted that the Parish Council was required to act on Cornwall Council's recommendations. The Clerk had taken advice from Cornwall Association of Local Councils regarding the correct wording for censure and that this should be applied at the next meeting.
  - 13.3 Discover Cornwall magazine – available in the Church lobby.

14. To consider vehicles being parked on Crantock road: North Coast Cluster Group)  
 14.1 This problem had been identified by the NCCG and although the road is not in this parish, it affects our parishioners using it. Discussion took place and concern was expressed that advertisers cut hedgerows back to make their displays more noticeable, which could distract motorists. It was noted that trailer owners were moving the signs when requested by Cornwall Highways and that the enforcement activity is ongoing.  
 14.2 Councillor McCulloch advised that the Community Network Panel had discussed traffic and parking restrictions at a recent meeting and that if a request for double yellow lines in parking blackspots in the village was made now, it could be considered in next year's budget. Discussion took place and a number of possible areas were identified. Ongoing.
15. Finance, Spending, Accounts and current month's payments  
 15.1 Payments received in July 2019:  
     Business Money manager Account Interest to 6<sup>th</sup> June:      £3.01  
 15.2 Payments to be made in July 2019:

Date of Cheque	Cheque Number	Payee	Details	Amount
15/07/19	101406	J. Ritchie	Clerk's Wages	£ 275.00
15/07/19	101407	Team Maint Services Ltd.	Maintenance Contract June (Inv. 205866)	£ 495.00
15/07/19	101408	Mrs Claire Evans	North Coast Cluster Group Admin 2018/19	£ 110.00
15/07/19	101409	South West Play	Replacement Slide (50% completion) Invoice SI-2692	£2039.70
15/07/19	101410	South West Play	Repair to Zip-Wire Invoice SQ-2132)	£2100.00
			<b>TOTAL</b>	<b>£5019.70</b>

HSBC Community Account 01/07/19	£23,851.29
HSBC Business Account 01/07/19	£ 5,606.66
Nationwide Investment (New Hall Fund)	£22,753.01
Total at 15/07/19	£52,210.96

15.3 The Parish Council resolved that, under the Public Bodies (Admission to Meetings) Act 1960, that the Press and Public were excluded, due to the confidential nature of the business about to be discussed. The Clerk was also asked to leave the meeting as this discussion related to her remuneration.

Miss Ritchie left the meeting at 8.45pm and the Chairman took the minutes.

15.4 The Chairman informed members that the Clerk had worked many hours over her contracted time, due to the extra workload generated from the A30

works. The Clerk had recorded her extra hours over the last two months as 15.25 hours. The Chairman expressed his concern that it was unfair to not give the Clerk a financial recompense for this unexpected extra work.

After a discussion it was proposed by Councillor Wootton, seconded by Councillor Mewton and carried unanimously to pay the Clerk an Honorarium of £600, in recognition of the extra hours worked in the previous financial year. It was agreed to discuss again when the full council were present with regard to the Clerk's salary and her extra hours in the current financial year.

Miss Ritchie re-entered the meeting at 8.59pm and took the minutes.

16. Items for Next Agenda

16.1 Planning, Censure and Finance will be the only agenda items.

17. Date of Next Meeting

17.1 Monday 19<sup>th</sup> August 2019 St Allen Church 7.30pm.

There being no further business the Chairman closed the meeting at 9.00pm.