

ST ALLEN PARISH COUNCIL
MINUTES OF THE VIRTUAL MEETING HELD ON MONDAY 20th JULY 2020
USING THE ZOOM FACILITY

Present: Cllr. McCulloch (Chairman)
Cllr. Hare (Vice Chairman)
Cllr. Hicks
Cllr. Mewton
Cllr. Wilson
Cllr. Wootton

Apologies: Cllr. Eathorne-Gibbons

In Attendance: Miss J Ritchie (Clerk)

1. Chairman's Announcements
 - 1.1 No Chairman's announcements.
2. Suggestions from members of the public
 - 2.1 No members of the public had asked to join the meeting.
3. Approval of the Minutes of the meeting held on 17th February 2020
 - 3.1 The minutes of the meeting held on 17th February 2020 were approved for signing by the Chairman. (Proposed by Councillor McCulloch, Seconded by Councillor Mewton, carried unanimously.)
4. Approval of the Minutes of the meeting held on 16th March 2020
 - 4.1 The minutes of the meeting held on 16th March 2020 were approved for signing by the Chairman. (Proposed by Councillor McCulloch, Seconded by Councillor Wootton, carried unanimously of those entitled to vote.)
5. Matters Arising from the minutes
 - 5.1 The Chairman acknowledged the community spirit shown by parishioners during lockdown, with local businesses making deliveries to householders who were unable to leave their homes. He thanked the Zelah Village Community Association for setting up a community hub in the bus shelter, where parishioners could bring contributions of food and essential goods for others to use. Councillor Wilson asked that Jo Poland and Brian Griggs-Trevarthen's contribution in organising the project was noted, and our thanks expressed.
 - 5.2 Councillor Wootton reported that during their safety inspection, ROSPA had confirmed that the steps on the new slide met safety guidelines.
6. Cornwall Council Matters
 - 6.1 The reports sent by Councillor Eathorne-Gibbons during the lockdown were taken as read. (Proposed by Councillor McCulloch, Seconded by Councillor Wootton, carried unanimously.)
 - 6.2 Councillor Eathorne-Gibbons had been unable to connect to this meeting and sent an updated report:

I continue to be busy with my Cabinet responsibilities. There is a lot going on in Corserv and there is likely to be a strategic review of what it does later in the Autumn. As regards Treveth, work is progressing on implementing a number of housing development projects. Also work is in hand to extend its remit to include some commercial property development projects, as well as the two big mixed-use ones in Truro- Pydar Street and Langarth. As far as my 'back office' responsibilities are concerned the main issue at the moment is developing plans to determine what Council offices are needed in the future. Other key issues relate to the future of leisure centres where there are significant operating and financial pressures plus also how CC goes about its procurement arrangements.

I've had few local issues to deal with in my Parishes over the past 4 months since lockdown but if there is anything members would like me to follow up do let me know.

Councillor Eathorne-Gibbons was thanked for his report.

7. Police Matters

7.1 No Police report received.

8. Planning – to ratify decisions made on Planning Applications during the months April – July

8.1 Ratification of Planning Applications considered by the Parish Council during lockdown; decisions posted on the Parish Council website:
PA20/01933 – supported by a majority;
PA20/02204 – supported by a majority;
PA20/02789 – supported by a majority;
PA20/03114 – majority objection;
PA19/08080 – agree to disagree with Cornwall Planning Officer's recommendation;
PA20/04533 - objection;
(variation in respect of decision notice PA12/12106)
PA20/03834 - supported by a majority (with reservations);
PA20/04836 – supported by a majority, with recommendations;
(revised design following approval PA19/09391)
(Proposed by Councillor Hicks, Seconded by Councillor Mewton, carried unanimously.)

9. Playing Field: to ratify repairs and maintenance to play equipment as recommended in ROSPA's annual safety inspection

9.1 A quotation had been received from South West Play for repairs and maintenance to the playing field equipment, associated with ROSPA's report, at a cost of £1,888.00 + VAT. As there were Health & Safety implications, members had given approval for the work to be carried out. (Proposed by Councillor Wootton, Seconded by Councillor Hare, carried unanimously.)

10. Any matters to report concerning rights of way/paths/stiles/maintenance

10.1 Councillor Wilson informed members that the blocked footpath at Trefronrick had been reported on Cornwall Council's webpage.

10.2 Councillor Wilson had also reported that Roskief bridge was in need of repair

and would be included for discussion and assessment at the next REACT meeting, which she would be attending on behalf of the Ramblers' Association. A member of the public had also reported the condition of the bridge and had offered to assist with repairs. Clerk to suggest they might offer their services to REACT as a volunteer on the project.

10.3 Councillor Mewton enquired when the blocked footpath known as "Solomon's Lane" would be cleared. The Chairman advised that it is due to be cleared by Cornwall Council but been held up because of coronavirus restrictions.

11. Finance: to approve current month's payments and ratify payments made during April to June and to approve audited accounts for the financial year 2019-20
11.1

Receipts: Interest: HSBC Business Account £2.62

Payments to be made in July 2020:

Date of Cheque	Cheque Number	Payee	Details	Amount
20/07/20	101460	J. Ritchie	Clerk's Wages	£ 220.00
20/07/20	101461	HMRC	Tax on Clerk's Wages	£ 55.00
20/07/20	101462	Team Maint Services Ltd	Maintenance Contract June (Inv. 206678)	£ 495.00
20/07/20	101463	Catherine Bennett Ltd	Internal Audit 2019-20 (Invoice 4096)	£ 199.50
20/07/20	101464	J. Ritchie	Re-imburement for payment made to Brightpay for Payroll software (Invoice 247879)	£ 58.80
TOTAL				£1,028.30

HSBC Community Account 01/07/20	£22,843.49
HSBC Business Account 01/07/20	£ 5,617.68
Nationwide Investment (New Hall Fund)	£22,775.83
Total at 20/07/20	£51,237.00

Members voted to ratify payments made during the months April – June 2020 and to approve July 2020 payments. (Proposed – Councillor McCulloch, Seconded – Councillor Hare, approved unanimously.)

11.2 The Clerk presented the 2019-20 accounts for year ending 31st March 2020, which included the Annual Governance Statement 2019-20, Accounting Statements 2019-20 and the Annual Internal Audit Report 2019-20, which had been signed off by the Internal Auditor. The Clerk advised that this Council could submit a Certificate of Exemption from an External Audit as both its gross income and gross expenditure for the year had not exceeded £25K.

Members voted to accept the accounts for 2019-20. (Proposed by Councillor McCulloch, Seconded by Councillor Hare, approved unanimously.)

12. Items for Next Agenda

12.1 Items for the August agenda to be sent to the Clerk, at least one week before the meeting.

13. Date of Next Meeting

13.1 Monday 17th August 2020, 7.30pm, using the Zoom facility.

There being no further business the Chairman closed the meeting at 8.22pm.