

**ST ALLEN PARISH COUNCIL  
MINUTES OF THE ANNUAL GENERAL MEETING  
HELD ON TUESDAY 18th MAY 2021 AT ST. ALLEN CHURCH**

**Present:**

Cllr. McCulloch (Chairman)  
Cllr. Hare (Vice Chairman)  
Cllr. Mewton  
Cllr. Stallard  
Cllr. Wilson                      from point mentioned

Miss J. Ritchie (Clerk)

**Apologies**

Cllr. Orrell

**In Attendance:**

One member of the public

- 1 ) No Declarations of Interest were made for this evening's meeting.
- 2) The Chairman welcomed the newly-elected Council for 2021.
- 3) Members signed a Declaration of Acceptance of Office, which was witnessed by the Clerk.  
There was a short discussion regarding co-option and election procedure to fill the Councillor vacancy.
- 4) Election of Officers  
  
Councillor Hare took the Chair.  
  
Chairman: Cllr McCulloch (Proposed: Cllr Hare, Seconded: Cllr Stallard, carried unanimously).  
  
Councillor McCulloch took the Chair.  
  
Vice Chairman: Cllr Hare (Proposed: Cllr McCulloch, Seconded: Cllr Stallard, carried unanimously).  
  
Planning Committee: the whole Council to be responsible for planning matters – elected en bloc. (Proposed by Cllr McCulloch, Seconded by Cllr Hare, carried unanimously).  
  
Councillor responsible for roads: the whole Council to be responsible for road matters – elected en bloc. (Proposed by Cllr McCulloch, Seconded by Cllr Hare, carried unanimously).  
  
Councillor responsible for Playing Field: It was agreed to leave the post vacant until a new member had been co-opted.  
  
Councillor responsible for Footpaths and Rights of Way:  
Cllr Wilson (Proposed: Cllr Mewton, Seconded: Cllr. McCulloch, carried unanimously.)

Representatives:

North Coast Cluster Group: Cllr Hare (Proposed by Cllr McCulloch, Seconded by Councillor Stallard, carried unanimously).

Cornwall Councillor Harvey entered the meeting at 7.18pm.

Community Network Panel: Cllr. McCulloch (Proposed by Cllr Hare, Seconded by Cllr Stallard, carried unanimously).

Parish Council's representative on the Coast-to-Coast Action Group: Cllr. McCulloch (Proposed by Cllr Hare, Seconded by Cllr Stallard).

Zelah Community Group: Cllrs Hare and Wilson would continue to attend.

Climate Change Action Group: wait until the Action Group requests Parish Council representation.

- 5) The minutes of the previous AGM on 20th May 2019 were approved and signed by the Chairman. (Proposed by Councillor McCulloch, Seconded by Councillor Hare, approved unanimously of those entitled to vote)
- 6) There were no matters arising from the minutes.
- 7) The Chairman gave his report to the meeting.

2020/21 had been a unique year, with Covid-19 having its impact on the Parish, although thankfully without the human cost seen in other areas and the Parish Council Zoom meetings had now become old hat as the Council returned to meeting face to face.

It had been necessary to close the Playing Field during the Covid outbreak, but the facility had re-opened with the planting of a new mulberry tree and gooseberries. Various items of play equipment had been repaired. The bus shelter would be getting a new replacement sedum roof. Solomon's Lane had been declared a Restricted Byway and had been cleared of many years' accumulation of mud.

The overgrown sycamore trees at the eastern end of the village had been thinned, and the stolen camellias replaced at Two Burrow Hill.

The turf is being cut for the new long-awaited A30 dual carriageway, and the Parish Council looks forward to working with the contractors Costain to deliver some positive local improvements for the Parish.

The Chairman thanked members for their support and the Clerk for her guidance to the Council during the year.

Councillor Wilson entered the meeting at 7.38pm and gave apologies for being unable to attend until now.

- 5) Accounts were presented for the financial year ending 31<sup>st</sup> March 2021, and were approved and signed off by the Chairman and Responsible Finance Officer. They would be sent to the Internal Auditor to be formally approved. The accounts for year ending 31<sup>st</sup> March 2021 showed a total balance of £54,378.19. Total income for 2020/21 was

£20,875.44 and expenditure was £17,340.14. The Clerk advised members that as St Allen Parish Council's gross income and gross expenditure had not exceeded £25,000 for the financial year 2020/2021, it qualified for exemption from external audit.

The income sheet showed a receipt of £395.06 from Equiniti Limited, which represented a repayment of invested JH Lanyon funds.

It was Proposed by Councillor McCulloch, Seconded by Councillor Hare, to approve the accounts for the financial year 2020/21 and to transfer £395.06 into the JH Lanyon account. Carried unanimously.

- 6) The Chairman thanked members for their support during the past year. The Vice Chairman gave a vote of thanks to the Chairman for his valuable work for the Parish over a difficult year. Members thanked the Clerk for her work.

There being no other business the meeting closed at 7.38pm.

Signed.....

Dated.....