

**ST ALLEN PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON TUESDAY 18<sup>th</sup> MAY 2021  
AT ST ALLEN CHURCH**

Present: Cllr. McCulloch (Chairman)  
Cllr. Hare (Vice Chairman)  
Cllr. Mewton  
Cllr. Stallard  
Cllr. Wilson

Apologies: Cllr. Orrell

In Attendance: Miss J Ritchie (Clerk); Cornwall Councillor Adrian Harvey;  
One member of the public.

The meeting started at 7.40pm.

1. Chairman's Announcements

- 1.1 The Chairman welcomed newly-elected County Councillor Harvey to the meeting.
- 1.2 The Clerk tendered her resignation as she was moving away from the area, and thanked members for their support during her thirteen years as Clerk to St Allen Parish Council. A short discussion took place regarding advertising the post and it was agreed this would be arranged by the Clerk. (Proposed by Cllr McCulloch, Seconded by Cllr Hare, carried unanimously).

2. Suggestions from members of the public

- 2.1 A member of the public spoke in support of Planning Application PA21/03399, conversion of existing garage to form additional bedroom and construction of a double garage with home office above, which was intended to provide the applicant with working space and cleansing facilities which would be totally separate from the main home. This was necessary owing to a change in work circumstances. There was a short discussion regarding drainage facilities.

The Chairman took agenda item 7 next.

3. Planning

- 3.1 There were no declarations of interest.  
Application PA21/03399 Extension of domestic curtilage, conversion of existing garage to form additional bedroom, construction of a double garage with home office above at Meadow House, Zelah, TR4 9JG.  
No objection (Proposed by Cllr Hare, Seconded by Cllr McCulloch, carried unanimously.)

The member of the public left at 7.55pm.

4. Approval of the Minutes of the meeting held on 19<sup>th</sup> April 2021

- 4.1 The minutes of the meeting held on 19<sup>th</sup> April 2021 were approved and

signed by the Chairman. (Proposed by Councillor Hare, Seconded by Councillor McCulloch, carried unanimously).

5. Matters Arising from the minutes
  - 5.1 There were no matters arising.
6. Cornwall Council Matters
  - 6.1 County Councillor Harvey informed members that he would be attending his first meeting of Cornwall Council, at which new officers would be voted in and the portfolio holders would be decided.
7. Update on A30 Chiverton to Carland
  - 7.1 Representatives from Costain would attend the Parish Council's June meeting. Cllr McCulloch would have a site meeting with Costain at the Playing Field, to discuss the proposed perimeter path. A discussion took place regarding the type of path required.
  - 7.2 Cllr Hare informed members on the A30 work starting at Polstain Farm and at Tolgroggan. Cllr Wilson advised that the A30 website gave regular updates on road closures.
8. To consider post A30 streetscape plans for Zelah
  - 8.1 Discussion took place regarding the Parish Council's priorities. Comparisons were made with the de-trunked A30 at Goss Moor, which had been successfully re-designed to slow traffic down.
  - 8.2 The three preferred items to request from Costain were: 1) wider, walkable pavements through the village, on both sides of the road; 2) construction of a pathway around the perimeter of the playing field; 3) a safe, walkable footpath on the old Shortlanesend Road at St Fredas.
  - 8.3 Cllr McCulloch was asking Cormac to attend a meeting of the Parish Council to explain the de-trunking process and how we can feed into it.
9. To consider ROSPA Playing Field Inspection Report and agree any remedial action if applicable
  - 9.1 It was agreed to request a quote from South West Play to treat and paint the play equipment. (Proposed by Cllr Hare, Seconded by Cllr Mewton, carried unanimously.)
10. Any matters to report concerning rights of way/paths/stiles/maintenance
  - 10.1 Cllr McCulloch informed members that the surface of Solomon's Lane was very stony in places, with large rocks exposed, which could potentially be hazardous, and suggested that remedial action was required. Cllr Wilson advised members that the surface should not be significantly altered and that special permission may be required before undertaking any work. Cllr McCulloch to investigate.
  - 10.2 Cllr. Wilson reported that REACT would repair the footpath to Nanteague on Scotland Road. It was anticipated that Cornwall's Rights of Way Officer was arranging repairs to Tolgroggan wooden bridge and boardwalk. Cllr Wilson would report the lack of walk-width on the Vicarage Downs – Trerice path.
  - 10.3 Concern was expressed at the advertising hoardings placed at road junctions, particularly Boxheater. Councillor McCulloch to investigate.
  - 10.4 Discussion took place regarding lack of access to the cycle path at the Scotland

Road bridge. Councillor Wilson referred to a "Don't Lose Your Way" project, which was proposing the creation of an access point at the bridge.

11. Finance: to approve spending, accounts and current month's payments

11.1

Receipts April 2021 Cornwall Council Precept (1<sup>st</sup> Payment): £ 7,041.99

Payments May 2021:

Date of Cheque	Cheque Number	Payee	Details	Amount
18/05/21	101507	J. Ritchie	Clerk's Wages (net)	£ 220.00
18/05/21	101508	HMRC	Tax on Clerk's Wages	£ 55.00
18/05/21	101509	Team Maint Services Ltd	Maintenance Contract Apr (Inv. 207324)	£ 495.00
18/05/21	101510	J. Ritchie	Re-imburement for payment to Zoom for virtual meeting facility Apr INV81672298	£ 14.39
18/05/21	101511	Western Web Ltd	Annual Renewal of web space Inv 22432	£ 96.00
18/05/21	101512	Came & Company	Annual Insurance 01/06/21 to 31/05/21 Ref 4197740	£ 683.87
18/05/21	101513	Marie Curie	Donation	£ 100.00
18/05/21	101514	Cornwall Air Ambulance Trust	Donation	£ 100.00
<b>TOTAL</b>				<b>£ 1,764.26</b>

HSBC Community Account 01/05/21	£28,663.90
HSBC Business Account 01/05/21	£ 5,618.10
Nationwide Investment (New Hall Fund)	£22,788.18
Total at 18/05/21	£57,070.18

It was Proposed by Councillor McCulloch, Seconded by Councillor Hare, to transfer £395.06 into the JH Lanyon Fund, as this payment from Equiniti Financial Services represented an investment by the JH Lanyon Fund and did not belong to the Parish Council. Carried unanimously.

It was Proposed by Councillor McCulloch, Seconded by Councillor Hare, to donate £100 to Marie Curie. Carried unanimously.

It was Proposed by Councillor Hare, Seconded by Councillor Wilson, to donate £100 to the Cornwall Air Ambulance Trust. Councillor McCulloch declared interest as he

is a Trustee of the Cornwall Air Ambulance Trust, and took no part in the voting.  
Carried unanimously, of those entitled to vote.

There had been no response from ZVCA regarding Councillor Wilson's request to replace the defibrillator batteries. Councillor Wilson proposed to make the purchase and bill ZVCA.

12. Items for Next Agenda

12.1 No items requested.

13. Date of Next Meeting and AGM

13.1 Tuesday 22<sup>nd</sup> June 2021, 7.30pm, St Allen Church.

There being no further business the Chairman closed the meeting at 9.00pm.

Signed .....  
CHAIRMAN

Date .....

