

**ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON
MONDAY 20th JUNE 2022
AT COSTAIN DEPOT,**

Present: Cllr. J McCulloch (JM) (Chairman)
Cllr. J Orrell (JO)
Cllr. A Stallard (AS)
Cllr. C Wilson (CW)
Cllr. P Mewton (PM)

Apologies: Cllr. A Hare (AH)
Cllr. M McLaughlin (MM)

In Attendance: Mrs K Rees (Clerk); CCllr. A Harvey (ADH); 1 member of the public

1. Chairman's Announcements:

1.1 There were no Chairman's announcements.

2. Suggestions from Members of the Public:

2.1 The member of the public present thanked the Parish Council for progressing with the installation of a footpath around the Playing Field. It was queried why the verges had been hard cut. JM confirmed they were cut as per the old contract.

3. Minutes:

3.1 ***RESOLVED: The minutes of the meeting held on 16th May 2022, as circulated, were approved and signed by the Chairman.*** (JM/JO)

3.2 CW asked that PM be appointed as Representative on the Climate Change Group instead of her. The Clerk will amend the list of Officers.

4. Matters Arising from the Minutes:

4.1 None.

5. A30 Chiverton to Carland Cross Update:

5.1 JM thanked Costain for the comprehensive briefing that Councillors had attended a briefing prior to the start of the Full Council Meeting.

5.2 Costain had confirmed that the bus will still operate despite the closing of the road at the West end of the Village. The bus will turn into Herver Lane and Costain will provide a turning area so that the bus can enter and leave the village.

5.3 Costain explained why Trevalso Lane cannot be reopened at this time due to the new stretch of road being built & the moving of the junction. Councillors expressed dissatisfaction that the Parish was cut off and several farmers had complained. John Green advised anyone with an issue to contact him to see if a solution could be found.

5.4 CW requested some information on the planting scheme. The STARE Group would like to be involved. It was agreed that briefing would be organised in approx. 3 months to go through this in more detail. The Environmental Manager would attend this briefing.

6. Police Matters:

- 6.1 The Clerk advised that there will be a Police Liaison Group meeting in the next few weeks. She has not yet received the details and will check that the Liaison Group organiser has the correct contact information. Once the details are received, she will forward these to JO to see if he can attend.
- 6.2 The Clerk will contact Ms Ritchie to request that an automatic reply is put on the old email address advising of the new contact details.

7. Cornwall Councillor Report:

- 7.1 ADH advised that the St. Agnes & Perranporth Community Network Area will be merged with the Newquay Area although there is no timescale confirmed for this. JM advised that there is a meeting on 29th June when further information may be available. It was discussed that members of the Parish Council can attend these meetings but the PC only has one voting member. This is JM. The minutes are available on Cornwall Council's website but JM will circulate these in the future.

8. Planning:

8.1 Applications:

PA22/04809 (Henvor Lane Cottage)	Alternations & extension to dwelling	SUPPORT (P/S: JO/CW)
PA22/04711 (Lowarth House)	Application for Lawful Development Certificate for an existing use of land adjoining Lowarth House as domestic curtilage	SUPPORT (P/S: JM/JO)
PA22/04252 (Land adj. to Trevalso Farm)	Conversion of barns to 5 x residential dwellings & assoc. development incl. parking, drainage & landscaping	SUPPORT – with condition that slate hung (grey) not timber. (P/S: JM/CW)

- 8.2 Decisions: PA21/10260 (Land West of Nancarrow Farm) – Withdrawn
PA22/01124 (The Hawkins Arms) - Approved

9. Playing Field:

- 9.1 Grant Application for Funding for the Footpath around the Playing Field:
AS has submitted the application and received an acknowledgement that the application is being considered.
- 9.2 Quote for Tree Works:
No progress on this matter. Agenda item next month.
- 9.3 Zip Wire Quote and Quote to Repair the Frame:
JM had not yet received a quote to paint the frame. The zip wire service had been carried out which had hi-lighted that the timber on the platforms was rotten. A quote of £2746 had been received to carry out the work which also included painting the frame. It was discussed that the recent ROSPA Report had not hi-lighted this as an issue. Perhaps it would be more cost effective to get a local carpenter to replace the timber. A decision was deferred on this item until the quote for the painting had been received.
- 9.4 Installation of a New 'No Dogs Sign':

The Clerk had got a quote for new sign. A discussion took place as to whether a new sign was actually required as it was felt that the current sign was adequate. Item to be discussed again next month.

It was commented that there were lots of dogs on the Playing Field at the jubilee celebration. It was noted that in the future residents should be reminded of the policy in any advertising literature.

10. Highway Issues:

10.1 Installation of a Speed Visor:

Agenda item next month when MM in attendance.

11. Fingerpost at Trenerry:

11.1 CW requested that the finger post at Trenerry is repaired and restored. The bottom section has broken off and there is one damaged arm. A discussion took place.

RESOLVED: CW & AS to investigate the location of the original piece of post. This would be done in the autumn. Quote to be obtained to refurbish the post so that funding sources could be investigated. Item to be taken off the agenda and revisited once there is further information.

12. Matters to Report Concerning Rights of Way/Paths/Stiles/Maintenance:

12.1 Footpath Contract 2022/23:

The Clerk had received two tenders in sealed envelopes which were opened. The contents were read out. Both applicants did not submit a price for the use of vinegar weedkiller as they considered it to be ineffective. The current contractor had not submitted a price for Option 2 of the grasscutting schedule & would charge £6k more if the grasscuttings at the Playing Field were to be removed. A lengthy discussion ensued as to which was the preferred grasscutting schedule & which contractor should be awarded the contract. Would local residents prefer the centre of the village to be manicured (Option 1, more cuts) or prefer the cutting schedule to be more sympathetic to the growth of wildflowers (Option 2, less cuts)

RESOLVED: Contract awarded to Mark Dalby Grounds Maintenance providing that he would move the grasscuttings from the football pitch on the Playing Field to a composting area. Option 2 to be followed for the first year and reviewed in Year 2 based on the feedback from local residents. STARE Group to take responsibility for removing the weeds manually from the kerbside edges. (JM voted against the proposal).

13. Correspondence:

13.1 A letter of thanks from St. Allen Parish Church had been received for the payment to hire the Church Room.

13.2 Cornwall Council is undertaking a consultation on the Renewal of Existing Dog Bans on Beaches

13.3 Lanteglos by Fowey had circulated a complaint made to Cornwall Council about the allocation of social housing.

13.4 The Clerk advised that she had received no further correspondence regarding the cutting of the verge under the beech trees and the matter had been dealt with last month.

14. Finance: To Approve Spending, Accounts & Monthly Payment's

16.1

Receipts: £ 0.00

Payments to be made in June 2022

Date	Method	Payee	Details	Amount
20/06/22	Bacs	Mrs K Rees	Clerk's Wages (net)	£ 220.00
20/06/22	Bacs	HMRC	Tax on Clerk's Wages	£ 55.00
20/06/22	Bacs	TMS	Footpaths & Treeworks	£ 742.50
20/06/22	Bacs	Western Web	Software Renewal	£ 162.00
20/06/22	Bacs	Nicola Cable	Jubilee Expenses *	£ 55.86
20/06/22	Bacs	Mr J McCulloch	Jubilee Expenses *	£ 42.38
20/06/22	Bacs	Mrs P Harvey	Church Flowers	£ 50.00
20/06/22	Bacs	Mr J McCulloch	Benches**	£ 1375.20
20/06/22	BACS	South West Play	Zip Wire Service	£ 466.80
20/06/22	BACS	Cornwall Air Ambulance	Donation	£ 100.00
20/06/22	BACS	Little Harbour	Donation	£ 100.00
20/06/22	DD	HSBC	Bank Charges	£ 9.80
			TOTAL	£ 3379.34

HSBC Community Account 01/06/22 £ 29,417.46

HSBC Business Account 01/06/22 £ 24,969.41

Total at 20/06/22 £ 54,386.87

RESOLVED: The above accounts are approved to be paid by bank transfer.

16.2 Audit 21/22:

JM advised that the Internal Auditor had found a discrepancy in the figures submitted to the External Auditor and the End of Year Figures produced by the accountant in 2021. There seemed to be no explanation for this and investigations were ongoing. The Internal Audit has not yet been completed and will not be signed off until the next meeting. The Clerk had requested an extension with PK Littlejohn (External Auditor) for the submission of the signed paperwork.

15. Agenda Items for the July Meeting:

15.1 No new items.

16. Date of the Next Meeting:

16.1 The next meeting will be held on **Monday 25th July 2022, 7.30pm, St. Allen Church.**

There being no further business, the Chairman closed the meeting at 21.30hrs.

Signed:.....
CHAIRMAN

Date.....