

**ST ALLEN PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON  
MONDAY 15<sup>th</sup> AUGUST 2022  
AT COSTAIN DEPOT, CARLAND CROSS**

Present: Cllr. J McCulloch (JM) (Chairman)  
Cllr. A Hare (AH)  
Cllr. A Stallard (AS)

Apologies: Cllr. C Wilson (CW)  
Cllr. P Mewton (PM)

In Attendance: Mrs K Rees (Clerk); CCllr. A Harvey (ADH); 3 members of the public;  
John Green (JG) (Costain)

1. Chairman's Announcements:

1.1 There were no Chairman's announcements.

2. Suggestions from Members of the Public:

2.1 A local resident advised that the communication between Costain and the residents regarding the closure of Herver Lane was very poor. There was no pedestrian access from Herver Lane into Zelah so residents could not access the bus. Residents are concerned about the same thing happening when the next closure takes place. JM informed the resident that the PC had bought up the concerns over the lack of pedestrian access with Costain. JG apologised as the wrong phone number had been put on the information sent out to residents. He advised that residents can register online for the latest updates on regarding the works. He also stated that representatives of the bus companies sit on the Traffic Management Group so have input and are well informed about road closures. If they make alterations to their timetable, it is up to the bus companies to inform their passengers.

2.2 It was commented that if Herver Lane is likely to be shut, residents would prefer to see it shut from the junction with Scotland Road. This is also the PC's preference but this may not be possible.

2.3 The owner of Anskybar spoke regarding the retrospective application for a Woodland School at his property. The application had been considered at the last meeting but he had wrongly assumed that the PC would make their decision after the end of the consultation period. He had attended tonight's meeting to address the inaccuracies that he felt had been made in the representations on the Council's website, many of which had been made by people who live nowhere near the site. The School closes for two months over the winter and also in the summer holidays. There are two sessions a week which approx. 12 cars attend on Thursday and 8 on Friday. Parents stay with their children and are directed to use the Shortlanesend route, not Idless. It is categorically wrong to state that 30 cars will attend 3 sessions a day. Each session takes 5 hours in total to set-up, teach & take down so 3 sessions a day is not possible and there are no plans to increase the number of days. There have been no complaints about noise and the school is inspected by Offsted and fully insured. JM thanked the owner for his attendance and explained that the PC is now waiting for the Planning Officer's decision.

3. Minutes:

3.1 ***RESOLVED: The minutes of the meeting held on 25<sup>th</sup> July 2022, as circulated, were approved and signed by the Chairman.***

4. Matters Arising from the Minutes:

4.1 JM advised that the new benches have now been installed.

4.2 JM has confirmed the treeworks with the contractor and is waiting for a start date. The neighbour is considering his position.

5. A30 Chiverton to Carland Cross Update:

5.1 Councillors had attended a briefing with Costain prior to the start of the meeting. The main points were as follows:

- The A30 will be shut for 5 nights from 15 – 20<sup>th</sup> August. This is to allow for heavy plant to cross at Carland to assist with the underpass.
- The A3075 at Chiverton Cross end will be shut for 5 weeks in September and the plans were presented. There is currently no timescale for the works to switch the road in Zelah as this is dependent on the A3075 switch being completed. Costain will come back with further information about this and also the installation of a pedestrian footway when Henvor Lane is shut.
- The installation of the bridge at Tolgroggan has been moved to January.
- November PC meeting to be held at the Costain Depot.

6. Police Matters:

6.1 No report.

7. Cornwall Councillor Report:

7.1 ADH advised that there is a proposal to create a new footpath from Lanteague to Tregard via Sixty Acres which will be added to the definitive map. The PC may be contacted for their input.

8. Planning:

8.1 Applications: No applications

8.2 Decisions: PA22/04036 (Land SE of Trevalsa Cross) – Conditions discharged.

8.3 The Clerk had received an email from the owner of Two Burrows Hill advising that a revised application had been submitted. The Clerk had not received notification from Cornwall Council that the application has been registered so it is likely that it will be an agenda item next month.

9. Playing Field:

9.1 Grant Application for Funding for the Footpath around the Playing Field:

There is no news on the lottery application. It was discussed that CIL money may be available next year. JG advised that Costain are now working with a company who may be able to help with this project & he will provide further information in due course.

9.2 Quote to Repair Zip Wire:

AS had contacted the local carpenter but he had not yet submitted a quote. A discussion took place on how to proceed and how to fund the repair.

**RESOLVED: Clerk to accept South West Play quote. Repair to be paid for out of general reserves.**

- 9.3 Installation of a New 'No Dogs Sign':  
The Clerk had circulated a design for approval.

**RESOLVED: Clerk to order 2 x A4 Landscape signs as per the proof circulated.**

10. Highway Issues:

10.1 SpeedWatch:

The Clerk read out an email from Spencer Haddon who had been liaising with the community police team on the initiative. Unfortunately, due to work commitments, he can no longer continue leading the scheme. An advert requesting volunteers had been placed on the PC and Community Facebook pages and one person had volunteered. It was agreed to readvertise for volunteers and make a decision at the next meeting on how to proceed.

11. Response from ZVCA:

- 11.1 The Clerk had circulated the response from the ZVCA to the email sent after the last meeting:

- The ZVCA is unable to take responsibility for the weed control on a permanent basis. However, a one-off trial of clearing the roadside vegetation will be undertaken by CW, one-side scraping the weeds and one-side using Weedkil. This will be monitored by ZVCA & the STARE Group & volunteers will be asked to help. The aim of this is to provide feedback to the PC & maintenance contractor on the outcome of the use of environmentally friendly alternatives. The build up of earth on the kerbsides at the side of the road was discussed. Costain has agreed to sweep the sides of the road in the next month.
- The ZVCA advised that the watering rota was arranged via a local farmer & another resident, not the ZVCA, when the camelias were first planted. Due to the lack of rainfall this summer, this is not sustainable at present. However, Jo Poland advised that the trees had been watered and mulched on 13<sup>th</sup> August.
- An advert for volunteers for SpeedWatch was placed on the Resident's Facebook page.

12. Matters to Report Concerning Rights of Way/Paths/Stiles/Maintenance:

- 12.1 Several members of the PC had had a successful meeting with the new contractor who seemed to understand the PC's requirements.

13. Correspondence:

- 13.1 A letter had been received asking if the Council wished to opt out of the SAAA central external auditor appointment arrangements. This would mean the PC appointing their own external auditor which would not be practical.

**RESOLVED: St. Allen PC to remain 'opted-in' to the central procurement arrangement.**

14. Finance: To Approve Spending, Accounts & Monthly Payment's

14.1

Receipts: £ 0.00

**Payments to be made in August 2022**

Date	Method	Payee	Details	Amount
15/08/22	Bacs	Mrs K Rees	Clerk's Wages (net)	£ 220.00
15/08/22	Bacs	HMRC	Tax on Clerk's Wages	£ 55.00
15/08/22	Bacs	TSC Constructions	Installation of Benches	£ 840.00
25/07/22	DD	HSBC	Bank Charges	£ 5.00
			<b>TOTAL</b>	<b>£ 1120.00</b>

HSBC Community Account 01/08/22 £ 20,457.81

HSBC Business Account 01/08/22 £ 28,411.97

**Total at 01/08/22 £ 48,869.78**

**RESOLVED: The above accounts are approved to be paid by bank transfer.**

14.2 Publication of Accounts

It was discussed that under GDPR, the details of the specific amounts paid to individuals & companies should not be published on the PC's noticeboard or website.

**RESOLVED: With effect from the September meeting, the total amount of income and expenditure will be in the main minutes, with the specific accounts as an appendix held in the minute file.**

15. Agenda Items for the August Meeting:

15.1 No new items.

16. Date of the Next Meeting:

16.1 The next meeting will be held on **Monday 19<sup>th</sup> September 2022, 7.30pm, St. Allen Parish Church**

There being no further business, the Chairman closed the meeting at 20.35 hrs.

Signed:.....  
CHAIRMAN

Date.....