

**ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON
MONDAY 15th September 2025, 7.00PM
AT St. ALLEN PARISH CHURCH**

Present: Cllr. C Wilson (CW) (Chair)
Cllr. C Laity (CL)
Cllr. A Stallard (AS)
Cllr. R Hatt (RH)
Cllr. D Ebbatson (DE)
Cllr. S Jones (SJ)

Apologies: Cllr. A Hulks & Cllr. R Barker

In Attendance: Mrs K Rees (Clerk); Dave James (Costain); 1 Member of the Public

1. Chairman's & Public Safety Announcement

1.1 The Chairman welcomed everyone and advised the public safety information.

2. A30 Carland Cross to Chiverton:

2.1 Dave James (Costain) gave an update and the following was discussed:

- Trevalso and Pennycomequick opened at the end of August.
- There are several road closures coming up including the B3277 and the A3075. Carland Cross will also be closed although there are no confirmed dates yet.
- The cycleway from Mitchell to Carland Cross will likely open mid – late October.
- The green bridge at Marazanvose is likely to open mid – late October although the planting will be later than this.
- The strengthening issues at Tolgroggan Bridge have been resolved and it is likely to open late October – early November.
- The large mound at the top of by Four Winds at Carland Cross (next to the quarry) is being planted with heathland.
- There is still no confirmation of the planting scheme between Trevalso and Zelah Hill or when the planting will take place. The PC will continue to press Costain and National Highways via Cllr. Barker for confirmation of the detail.
- Disappointment was expressed that the bund had been installed at St. Friedas and the Clerk advised that a letter of complaint had been received from a local resident. The PC has repeatedly pressed Costain, National Highways and Cornwall Council on the issue as well as the 3 MP's that had been in office during the project but frustratingly Cornwall Council still insist that it is a safety issue. The PC will continue to try to engage with Cornwall Council on the matter.
- There has been lots of correspondence regarding the amount of traffic using Henver Lane. CW reported that members of the public were dismayed at the national speed limit sign now in place at Trevalso junction on the B3288 (currently 40mph). This suggests that it is acceptable to do 60mph up Henver Lane and across to Scotland Road. Both roads are single width, have blind bends and walkers/cyclists share the road with motorised vehicles. RH requested that the sign at the junction of Henver Lane and the B3288 directs traffic to Boxheater. DJ advised the PC to liaise with Cornwall Council as they will be responsible for the road after handover. RH asked for confirmation of the signage to understand what is

currently planned before any discussion with CC takes place. DJ agreed to send the plan.

- The sign at the junction of the B3288 with Mertons Lodge shows Goonhavern Left. However, the sign advising drivers to turn left towards Engelly is in the wrong place. Therefore, drivers are driving through Zelah and onto Henver Lane. PC will liaise with Cllr. Barker to get the sign moved.

3. Suggestions From Members of the Public:

3.1 None.

4. Minutes

4.1 ***RESOLVED: The minutes of the meeting held on 21st July 2025, as circulated, were approved, and signed by the Chairman.***

5. Matters Arising from the Minutes:

5.1 None.

6. Police Matters:

6.1 No report. There will be a briefing on the Speedwatch initiative on Monday 6th October which the Clerk is attending. The Clerk will resend the information so that Councillors can attend if they are available.

7. Cornwall Councillor Report:

7.1 Cllr. Barker was not in attendance, but he had submitted a report which the Clerk had circulated. It was discussed that the bus times to Truro are hard to find and they are not displayed in the bus stop. ***RESOLVED: Clerk will contact Go Cornwall to ask for the details to be put up at the bus stop. Information also to be displayed on the PC's Facebook page.***

8. Saints Coast CAP Report:

8.1 CW advised that she has volunteered for the Transport Working Group. The next CAP meeting takes place on 18th September.

9. Planning:

9.1 Applications:

PA25/02427	Land at Marazanvose	Change in use of land from temporary use of the land for the stationing of caravans to use of the land for holiday lodges	<i>OBJECT</i> – against Policy 5 of the Cornwall Local Plan (building on prime agricultural land in open countryside, open countryside) P/S: RH/SJ
PA25/06440	Pennare Farm	Certificate of Lawfulness for existing use to confirm implementation of foul drainage connection from barn to existing foul sewer.	<i>PC can offer no evidence to either support or object to the application.</i>

9.2 Decisions:

PA25/04654 (Trenerry Farm): GRANTED

APP/D0840/W/24/3358167 (Pennare Farm): DISMISSED

9.3 No Confidence Vote in Cornwall Council's Enforcement Dept.:

The Clerk read out an email from Hayley Jewel (Head of Development Management, Cornwall Council) in response to the vote of no confidence in the Council's planning and enforcement department, that the PC had supported. A discussion ensued as to the PC's response. ***RESOLVED: Clerk to reply and***

ask for comment on the enforcement case against the former Hawkins Arms and also details of previous enforcement cases in the Parish.

9.4 Cornwall Council's Call For Sites:

Three sites have been submitted to Cornwall Council during the Council's Call For Sites – opposite the playing field, field opposite Polstain Farm and the neighbouring field (appendix 2). A discussion ensued. ***RESOLVED: The three sites are noted and the PC will continue to monitor for further developments.***

10. Playing Field:

10.1 Installation of Benches: The Clerk confirmed that the benches have been ordered and she is waiting for a delivery date. ***NOTED.***

10.2 Use & Siting of Portaloo for Apple Day Event: ***RESOLVED: PC grants the ZVCA permission to site a portaloo on the hardstanding at the Playing Field for the Apple Day Event.***

10.3 Pruning of Apple Trees: Thanks were expressed to Jo Poland who had volunteered to prune the trees in the Playing Field and along the roadside.

10.4 Cutting of Playing Field Hedges: CW is waiting for the contractor to come back to her with a confirmed cost. She will liaise with the neighbour who wishes to have their boundary hedge cut at the same time. ***NOTED.***

10.5 Use and Removal of Leftover Stone: CW suggested that the left over stone be used to Jack & Jill the top of the Cornish Hedge. A volunteer day would be organised to do this. ***NOTED.***

10.6 Repair to Wall/Welcome to Play Park Sign: The top of the wall needs repointing. A discussion then took place about other works to the play park including the installation of monkey bars. It was agreed that this could wait until further funding became available. CW suggested that a 'Welcome to Zelah Play Park' be installed. ***RESOLVED: Clerk to ask Cllr. Barker for Community Chest Funding towards the work to the wall and sign. Clerk to get a quote for the sign.***

11. Highway Issues:

11.1 Reinstatement of the Cornish Hedge from Zelah Hill to West of Trevalso: Dealt with under 2.1

11.2 Works at Engelly Farm: The work to repair the bridge parapet will commence on 1st October. ***NOTED.***

11.3 BIFFA Street Cleaning: The roadsweeper has not been through the village for several months. ***RESOLVED: Clerk to contact Cornwall Council to request that this is done ASAP.***

12. Matters to Report Concerning Rights of Way/Paths/Stiles/Maintenance:

12.1 Renewal of Parish Maintenance Contract: Mark Dalby has submitted a price for the maintenance contract and despite the additional works, the price will remain the same. Following a discussion, it was ***RESOLVED to award Mark Dalby the maintenance contract for a further three years.***

- 12.2 Welcome to Zelah Signage: The Clerk had got a quote for the Welcome to Zelah Signs. There were several different options which were discussed. **RESOLVED: Clerk to get a revised quote based on the chosen design.**
- 12.3 Hedge Alongside Roadside (near Fruit Trees): This is encroaching onto the pavement and is now affecting the use of the pavement. **RESOLVED: Clerk to report to Cornwall Council.**
- 12.4 Enhanced Local Maintenance Partnership Funding: The Clerk advised that there is a small amount of funding available for smallscale works to public footpaths. It was discussed that the PC could apply for the money to pay for the scraping works on Soloman Lane. **RESOLVED: Andrew Lutey to quote for the works ASAP so that the Clerk can apply for funding.**

13. Correspondence:

- 13.1 Cornwall Council (Dogs on Beaches Consultation): **NOTED**
- 13.2 Sarah Mason (Thank you and goodbye): **NOTED.**

14. Finance: To Approve Spending, Accounts & Monthly Payment's

15.1

Income:	£0
HSBC Community Account:	£30,622.80
HSBC Business Account:	£28,152.06

RESOLVED: Accounts totalling £3903.19 were approved for payment. Accounts totalling £487.51 were paid in August and ratified at this meeting.

- 15.2 Clerk's Pay Review: Since the Clerk started the role in 2021, the number of hours has increased considerably, and the pay does not now reflect the hours worked. It was discussed that the hours of work and pay needs to be formalised. **RESOLVED: Clerk to receive a one-off payment of £1000 to cover the additional hours worked over the last two years. Clerk to circulate NALC pay scale so that monthly pay rate can be agreed at the next meeting.**

15. Agenda Items for the October Meeting:

- 15.1 SpeedWatch
- 15.2 Neighbourhood Priority Statement

16. Date of the Next Meeting:

- 16.1 The next meeting will be held on **Monday 20th October 2025 at 19.00hrs, St. Allen Parish Church**

There being no further business, the Chairman closed the meeting at 21.06hrs

Signed:.....
CHAIRMAN

Date.....