

**ST ALLEN PARISH COUNCIL
MINUTES OF THE MEETING HELD ON
MONDAY 15th JUNE 2026, 7.00PM
AT St. ALLEN PARISH CHURCH**

Present: Cllr. C Wilson (CW) (Chair)
Cllr. S Jones (SJ)
Cllr. A Hulks (AH)
Cllr. R Hatt (RH)
Cllr. A Stallard (AS)
Cllr. D Ebbatson (DE)

Apologies: Cllr. C Laity Cllr. R Barker

In Attendance: Mrs K Rees (Clerk); Two members of the public

1. Chairman's & Public Safety Announcement

1.1 The Chairman welcomed everyone and advised the public safety information.

2. Suggestions From Members of the Public:

2.1 Mr & Mrs Clapp introduced themselves and spoke in support of their application for a new self-build dwelling at Trelewick Barn. They purchased Barn B last summer which already has class q permission establishing the principle of residential use. This application repositions the dwelling on the site, reducing visibility from the road and the impact on neighbours. In the applicants view it is an enhancement of the class Q application which builds a more functional, sustainable dwelling. There are no objections from neighbours. CW asked what sustainable materials used/energy efficient measures will be there will be which the applicant confirmed. He also confirmed that the dwelling has its own treatment plant.

PA26/03317	Trelewick Barn	Demolition of existing barn & erection of new self build dwelling (previously approved class Q application)	SUPPORT
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3. Minutes

3.1 ***RESOLVED: The minutes of the meeting held on 18th May 2026, as circulated, were approved, and signed by the Chairman. The minutes of the AGM held on 18th May 2026 were accepted as a true record.***

4. Matters Arising from the Minutes:

4.1 The Clerk advised the representatives from Trewithen Estate will attend the July meeting to give an update on the Call for Sites submission.

5. Police Matters:

5.1 AH read out the following excerpt from the minutes of the recent meeting: 'Cllr Hulk raised concerns about the road B3288 in Zelah – the speed limit is 50mph but due to accidents there recently they are concerned about adherence to speed limits. Dave Langley replied that there is a dispute between National Highways and Cornwall Council regarding the traffic regulation order on that road. It may return to 60mph. There is no enforcement allowed whilst disagreement continues'.

5.2 A local resident had reported the theft of the granite stile on Engelly Road to Crimestoppers. When they followed up to get the crime number, they were told that the crime would not be investigated. This is frustrating as residents are

encouraged to report rural crime, yet when you do, it seems no action is taken. AH will bring this up at the next Police Liaison Meeting (date tbc).

6. Cornwall Councillor Report:

6.1 RB had submitted a report which the Clerk will circulate. Particular reference was made to the following:

- A Community Interest Group has now been set-up for the Saints Trail. CW attended the recent CAP Working Group meeting and advised that the proposed route will follow the line of the old railway although considerable detours were being looked at for areas where there are now buildings/other structures on the line.
- None of the actions that were agreed at the meeting with Sharon Bundy have been undertaken – the signage has not been installed and the review of the signage at Pennycomequick does not seem to have happened. The Clerk will chase RB for a copy of the updated list of actions and ask him to follow-up with CC. CW advised that the damage on the B3288 caused by the lorry that crashed has been repaired. SJ suggested that there should be a 'stop' sign on the Shortlanesend junction to encourage drivers not to pull out. This would be requested with RB.

7. Saints Coast CAP Report:

7.1 No report. The next meeting incl. the AGM is on 18th June.

8. Planning:

8.1 Applications: Dealt with under 2.1

8.2 Decisions: None.

8.3 No Confidence Vote in Cornwall Council's Planning Enforcement Department: There had been no response to the email sent to Hayley Jewels (Head of Development Management) in August 2025, following the PC's vote of no confidence in the Council's Planning Enforcement Dept. The matter was discussed and as nothing has materially altered, it was **RESOLVED that the Clerk would resend the correspondence to Hayley Jewels, reiterating the PC's position with copies to RB and Jayne Kirkham MP.**

9. Playing Field:

9.1 Treeworks: The contractor has now cut the beech trees and will return in the Autumn to undertake the work (3 days) in the Playing Field. **NOTED.**

9.2 ROSPA Risk Assessment: AS had gone through the report and drafted a list of jobs. The main thing is that the mechanism on the zip wire needs to be checked. **RESOLVED: Clerk to contact PISW Ltd for a quote.** The remaining jobs which include some painting, repairing the legs on the picnic table and reducing the finger entrapment on the gate could be done by RR Property Maintenance and AS will arrange to meet him on site to discuss. **NOTED.**

10. Highway Issues:

10.1 A30 Handover Issues: Dealt with under 6.1.

11. Matters to Report Concerning Rights of Way/Paths/Stiles/Maintenance:

11.1 CW advised that the historic Clapper Bridge at Tolgroggan has been repaired. **NOTED.**

11.2 The PROW signage at Hill House and Tolgroggan Farm has not been installed yet. However, the bridges are not yet officially open. **NOTED.**

- 11.3 The Clerk had received 3 x waymarker signs from Cormac which CW will now install. The Clerk will request further signs from Cormac. **NOTED.**
- 11.4 The damaged stile at Chiverton Castle on Engelly Road has been reported. AH thought that it had been repaired. He will check and report back. **NOTED.**
- 11.5 Cornwall Council has confirmed that the PC could apply for enhanced LMP funding to repair the gate at the start of the Shortlanesend to Nancarrow Footpath, providing the PC has a quote for the works. CW is liaising with the landowner as to the type of gate preferred and will get a quote. **NOTED.**
- 11.6 The Clerk had received a request for the unclassified road to be cut between Ventontrissick and Tretherres Farm. **RESOLVED: Clerk to contact Cormac and ask for the track to be cut.**
- 11.7 The poor condition of Solomon's Lane was discussed as it is no longer passable in wet weather. There is also a fallen tree. It was suggested that the top be scraped in the autumn. CW will investigate and report back.

12. Community Building Provision in the Parish:

- 12.1 RH gave a report of the committee meeting held on 28th May which unfortunately, RB did not attend. It was agreed that the group would consider the options for a community building in the Parish, consulting with the public and landowners. The Clerk had organised for a representative of Trewithen to attend the next meeting (date tbc) to discuss the potential of any land that Trewithen own in the Parish. It has been suggested that any consultation with the community is carried out in jointly with the consultation required for the Neighbourhood Priority Statement, possibly in conjunction with a village organised event such as Apple Day. All Councillors are invited to attend the next meeting and the Clerk will circulate the date once it has been set.

The Clerk had checked and Goonhavern Village Hall is not available on a Monday evening. However, the Church is currently considering putting in WIFI.

The poor condition of the Mission Hall has been reported to Building Control.

13. Neighbourhood Priority Statement:

- 13.1 RH had spoken to Michaela Pollard (CC) who had given him an outline of the work required to draft a Neighbourhood Priority Statement (NPS):
- The plan must be completed by October 2027 so that it feeds into the Cornwall Local Plan.
 - CC will provide ongoing support but no funding.
 - There must be active engagement with the community
 - There is a survey template.
 - RB wants to do a ward wide NPS.
 - RH is happy to co-ordinate the NPS & participate in the Council's briefing sessions.

RH felt on balance, that drafting a NPS would be of benefit to the Parish. However, it is important to recognize what it needs in terms of resource. It was discussed that the community building, the NPS and the Emergency Plan all need public engagement so one survey should be carried out incorporating all three.

RESOLVED: Clerk to ask RB if there is any community chest funding available to pay for the survey costs. Clerk to advertise for residents with local knowledge/technical skills to join the steering group.

14. Emergency Plan:

- 14.1 Combined survey to be undertaken. See 13.1.

15. Correspondence:

- 15.1 Cornwall Council (Public Space Protection Order Consultation) – **NOTED**. Clerk to ask for a supply of no dog fouling posters from Cornwall Council.
15.2 Cormac (Confirmation that Twenty is Plenty Scheme is going ahead) – **NOTED**.
15.3 CALC (Date of annual conference) – **NOTED**.

16. Finance: To Approve Spending, Accounts & Monthly Payment's

16.1

Income: £1684.59
HSBC Community Account: £27,453.16
HSBC Business Account: £28,465.58

RESOLVED: Accounts totalling £1339.96 were approved for payment.

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- .2 Internal Audit 25/26: The Internal Audit 25/26 has now been completed with no exceptions. **RESOLVED: (i) The Annual Governance Statement 25/26 & (ii) Accounting Statements 25/26 were accepted as a true record. The statements were signed by the Chair and Clerk.**

- 16.3 External Audit 25/26 - Conflict of Interest: **RESOLVED: St. Allen Parish Council has no conflict of interest with the external auditor, BDO LLP. The form was duly signed.**

17. Agenda Items for the July Meeting:

- 17.1 Purchase of new 'Welcome to Zelah' signs

18. Date of the Next Meeting:

- 18.1 The next meeting will be held on **Monday 20th July 2026 at 19.00hrs, St. Allen Parish Church**

There being no further business, the Chairman closed the meeting at 21.03 hrs

Signed:.....
CHAIRMAN

Date.....